

# Partnership for the Umpqua Rivers

## MONTHLY MEETING MINUTES

**Date** May 15, 2012

**Place** ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

**CALL TO ORDER:**

The PUR president, Darin McMichael called the meeting to order at 9:03 a.m.

**INTRODUCTION AND ROLL CALL:**

There were 22 people in attendance. There was a quorum of Directors present.

**DIRECTORS AND ALTERNATES:**

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault			M.A. Hansen	X	
Stanley Petrowski	X		Dianne Phillips		
Paul Heberling			<sup>1</sup> Huebner <sup>2</sup> Swingley		

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel		
Mark Kincaid			Jake Gibbs	X	
Dave Archambault			Carol Whipple		
Mike Flewelling			Bill Rice	X	

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu			<sup>1</sup> Yingst <sup>2</sup> Frankenstein	X	
David Parker	X		Claude Sterling		
Craig Burns			Pending		
Ken Ferguson			Dale Greeley	X	

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm		
Blair Nash	X		Pending		
Rich Grost			Pending		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed		

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett	X		John Schaefer		

Members at Large	Present	Absent	Alternate	Present	Absent
Pending			Janice Green		

**OTHERS PRESENT:**

Sam Moyers  
 Gilaine Wright  
 Matt Ruwaldt

Donna Foust  
 Dave Russel

Scott Lightcap  
 Debbie Thornton

Eric Geyer  
 Jake Winn

Eric Riley  
 Jeff McEnroe

**APPROVAL OF MINUTES:**

- The minutes and staff reports from the March 20, 2012 meeting and the April 17, 2012 meeting were approved; Blair Nash made motion and David Parker seconded, motion passed.

**GENERAL DISCUSSION AND PUBLIC INPUT:**

- NTR

**PRESIDENT'S REPORT:** Darin McMichael

- Darin stated he attended the annual C&D fire training this past month as well as the Chamber of Commerce meeting in Roseburg. There was also an executive meeting at the PUR office which he attended and felt it was a positive meeting.

**TREASURER'S REPORT:** Eric Geyer

- Eric Geyer was present; he gave the following financial report.

• Treasurers Report:	
Bank Account	\$274,410.63
Outstanding Bills	\$5,587.61
Funds Requested	\$31,531.86

**STAFF REPORT: April 12, 2012 – May 10, 2012**

- Eric Riley, Executive Director:
  - Conducted interviews, along with Sandy, for summer Monitoring Assistant
  - Conference call with Elk Creek Team (Tiller Project) to discuss funding and the hiring of a design engineer to complete project design
  - Finished OWEB Grants for April 2012 offering
  - Attended PUR monthly Board Meeting
  - Attended the DFPA Annual meeting
  - Bridget and I met with Jonathan Wright, Douglas County Planner to discuss Water Trails Project
  - Worked on contract updates with Denise Dammann, monitoring contractor
  - Attended DTO breakfast as the guest speaker
  - Met with Joe Laurance, Commissioner, to discuss PUR business and the soon to be vacant county representative Director position
  - Participated in Network of Oregon Watershed Councils Board Meeting via conference call
  - Off for one week (30APR – 4MAY) with the military participating in a statewide emergency response exercise
  - Guest speaker for the April Lunch Bunch meeting
  - Worked with Sandy to finalize monitoring reports
  - Reviewed, finalized and submitted Derby Grant applications
- Debbie Thornton, Fiscal and Data Manager:
  - Attended PUR Board Meeting
  - Delivered OWEB applications to Salem office
  - Prepared financial papers for BLM agreements
  - Prepared quarterly payroll reports
  - Spoke to accountant regarding our new QuickBooks setup
  - Prepared more fund requests
- Terry Burleson, Planner:
  - Worked to complete OWEB grants.
  - Worked with Dan Jenkins, ODFW, to lay out and design project work in Brush and Wolf creeks.
  - Arranged for log purchase for summer instream projects.
  - Met with Amy PD to start Derby grants.
  - Provided updated budgets for Derby grants.
  - Spoke with contractors about summer work.
  - Updated my summer project list to include eleven projects.
- Sandy Lyon, Monitoring Coordinator:
  - Helped compile OWEB Grants

- Attended PUR Board Meeting and Nominations Committee meeting
  - Performed annual temperature check of temperature data loggers with Denise Dammann
  - Working on Monitoring Report
  - Met with Denise Dammann and Eric to establish contract for Denise's temperature analysis work with PUR in Little Wolf and Wolf Creeks
  - Helped Bridgett order equipment for Salmon Schools
  - Spent week in Portland attending the National Water Quality Monitoring Conference
  - This was a great opportunity to network and attend many sessions on current water quality monitoring issues. It was of great benefit to PUR for me to attend because of the information I learned, vendors I met, and contacts I made. This translates into dollars to us in several instances
  - Met with Bridgett Winkels to demonstrate calibration and use of temperature data loggers
  - I'll be in surgery literally during the next council meeting and off for 10-12 weeks. Kris Lyon will be filling the monitoring coordinator position for the summer. I have spent quite a bit of time organizing, ordering supplies and generally getting ready to hand everything over to Kris and will spend a day going over everything with him. Most things he is familiar with and has done for us in the past. He will start the volunteer monitoring as soon as the OWEB Grant is active.
  - Eric and I are interviewing for a part-time summer tech to work with Kris to do the cross-sections and pebble counts in Wolf Creek.
- Matt Ruwaldt, Wetland Project Manager:
    - Completed the WFSR Phase III OWEB grant.
    - Began working on the WFSR Phase III R&E Grant.
    - Flagged sites and access points at Weatherly Creek and Waggoner Creek with Dan Jenkins.
    - Met with Cary Weatherly to discuss purchasing logs and boulders from him.
    - Met with Madeleine VanderHeyden (FWS) to sign forms and view the Waggoner Creek and Big Sagabear projects.
    - Spoke with Nancy Stewart to discuss the Scholfield Ranch project.
    - Took photos and gathered soil and vegetation samples of the wetland restoration project at Scholfield Ranch.
    - Continued working on the permits for Scholfield Creek and Weatherly Creek.
  - Bridget Ayers Looby, AmeriCorps Member:
    - Worked on Water Trails Project
    - Worked with partners to finalize Rain Garden Project details (Sunshine Park)
  - Kris Lyon, Technical and Monitoring Associate
    - Will begin work around the 1st of June.

#### **INDEPENDENT CONTRACTOR REPORT: April 12, 2012 – May 10, 2012**

- Nancy Geyer, Education and Outreach Consultant
  - Planning and developed materials for, and hosted the MWS training program.
  - Hosted the PUR booth at the Earth Day Fair;
  - Continued the post-training element of the Master Watershed Stewards program: updating participants on their attendance and proposal status; providing feedback on project proposals; meeting with participants to discuss projects.
  - Co-organized and participated in an additional field trip to Hinkle Creek for the MWS class;
  - Prepared a lesson with Bridget for the Glide Forestry School Tour and participated in the first day of the program; and
  - Wrote an Education and Outreach grant for the UFED.
- Ann Kercher, Culvert Inventory Specialist
  - Nothing Significant to Report.
- Amy Pinson Dumm, Grant Writer:
  - Drafted applications to the Umpqua Fisheries Enhancement Derby.
  - Continued looking for potential upcoming grants.

#### **UNFINISHED BUSINESS:**

- Frequency of meetings was brought up at the last meeting and there was a strong response that keeping the 12 meetings a year was warranted. Therefore the number of meeting per year will not be reduced.

### **NEW BUSINESS:**

- Darin checked in with the different caucus groups to see how they were doing with their nominations for the next fiscal year.
  - Ag & Livestock- Open for suggestions from the group
  - Lumber- Discussed directors and alternate's, Dave has suggestions for ag & livestock
  - Fishing- Alan Bunce but no alternate yet
  - Special Districts- Names for people- Debra Yates- still looking for people, Tom Manton is terming out but will be an alternate.
  - Director at Large- Open
- Eric R. mentioned that he is open to suggestions on meeting presentations.
- Scott – NOAA has an excellent website on ocean conditions, and that Soda Springs fish passage might be an interesting presentation idea.
- Eric R. also let everyone know that Sandy was having surgery and that Kris would be talking Sandy's place this summer. They are conducting interviews to find some part time help for Kris.
- The summer schedule is shaping up, there should be about 11 projects this summer.
- The Meyer Memorial Grant does have \$20,000 for board and ED training, so if anyone has any ideas please contact Eric R.
- Matt is really looking forward to getting started on summer instream work.

### **PRESENTATION(S): Measure 76: Parks & Natural Resource Fund (16% lottery revenue within State)**

- Parks Subaccount vs. NR subaccount (Grants get 65% of funding and operating costs 35%)
- Questions- Where should education/ research be located?
  - Stan- OWEB only mentions education in operating funds. This takes those funds off operating costs.
  - Eric G. - Is there money or isn't there for educational/research funds?
  - Dave- Have we had specific projects for education/outreach?
  - Jake G. – We're good at the technical and other organizations are better at education. What problems are we trying to address?
  - Eric R. - Give all councils a similar amount is one scenario OWEB has, PUR would get less due to this capacity money. OWEB has been relaxed with checking in on watershed councils receiving money.
  - Stan- Other watershed councils complaining that PUR has been receiving all the funding. Performance is key for showing our progress. Smaller councils that are not performing should join others.
  - Eric G. - Accountability, there should be a consequence for not performing well.
  - Dave- OWEB is shrinking in accountability, responsibility to set priorities, prove what they can accomplish.
  - Eric G. - Where do they want to focus the dollars- Focus on watershed councils that have the need for fish restoration?
  - Jake G. - Local problems they have are different
  - Blair- Would 65% of funds go to effective councils?
  - Eric R. - If you rated high, you got more in the past. Will be asking where educational/research will go.
- Conference Call next week
- Lottery Funds done
- Stan- People voted for measure 76 thinking it would be the same as measure 66 (1998)

### **COMMITTEE REPORTS:**

- Technical Advisory Committee (TAC): Terry Bureson – NTR, no meeting until fall due to time constraints for the summer
- Finance Committee: Debbie Thornton – NTR.
- Nominations Committee: Darin McMichael – There was a meeting in April and another meeting will be announced soon.
- Education Committee: Nancy Geyer – Grants are in for Derby and eggs to fry is in classrooms at 5 schools now.

- Water Trails Steering Committee: Bridget Ayers Looby – Bridget says there are still packets available for reaches, (112 miles from Forks to Winchester Bay)

**ITEMS FOR NEXT MEETING AGENDA:**

- NTR

**UPCOMING MEETING ANNOUNCEMENTS:**

- NTR

**NEXT MEETING:** Tuesday, June 19<sup>th</sup> at 9:00am.

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg
- **ADJOURN** The meeting was adjourned at 11:00 a.m.

/S/ Gilaine Wright & Heather Bartlett  
PUR Secretary

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