

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date March 20, 2012

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Darin McMichael, was not in attendance so the President Elect, Paul Heberling, called the meeting to order at 9:02 a.m.

INTRODUCTION AND ROLL CALL:

There were 30 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen		X
Stanley Petrowski	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)		X	Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Yingst ² Frankenstein		X
David Parker	X		Claude Sterling		X
Craig Burns	X		Pending		X
Ken Ferguson		X	Dale Greeley	X	

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm	X	
Blair Nash	X		Pending		
Rich Grost	X		Pending		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett	X		John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Pending			Janice Green		X

OTHERS PRESENT:

Sam Moyers	Donna Foust	Alan Bunce	Terry Burleson	Eric Riley
Gilaine Wright	Bridget Looby	Debbie Thornton	Matt Ruwaldt	Mike Brown
Rhonda Black	Lincoln Russell	Deborah Yates	Jake Winn	

APPROVAL OF MINUTES: The minutes and staff reports from the December February 21, 2012 meeting were approved.

GENERAL DISCUSSION AND PUBLIC INPUT:

- There was no public input.

PRESIDENT'S REPORT: Darin McMichael

- Darin was not able to attend the meeting so Paul gave the presidents report.
- Paul thanked Eric for speaking at the Umpqua Fisherman's Association meeting.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer was absent; Debbie Thornton gave the following financial report.

- Treasurers Report:

Bank Account	\$35,607.81
Outstanding Bills	\$368.56
Unrestricted Funds	\$168,562.35
Funds Requested	\$223,891.44

STAFF REPORT: February 15, 2012 – March 15, 2012

- Eric Riley, Executive Director:
 - Went to Thailand- Returned to work 23FEB12
 - Moderated the "Applied Habitat Restoration" session at the annual Oregon American Fisheries Society Conference in Eugene
 - Spoke at the Umpqua Fishermen's Association monthly meeting
 - Conference call with Kelly Crispin, Casey Baldwin, Amy Amoroso and Inter-Fluve, Inc. about design planning for the Elk Creek project in Drew
 - Met with Terry and Matt to discuss upcoming work and workload requirements for 2012
 - Along with Terry and Matt, met with Mark Wall and Scott Helfim of RRCO. to discuss project details and work distribution for the Big and Sagabeard Crk Culvert Project
 - Attended and assisted Matt with the facilitation of a wetland tour for the MWS Class
 - Staff Meeting
 - Attended the OWEB Board Meeting in Salem
 - Participated in a Wolf Creek budget and implementation meeting
 - Meet with Ken Phippen of NOAA to discuss grant opportunities and future projects
- Debbie Thornton, Fiscal and Data Manager:
 - Attended PUR Board Meeting
 - Spent a week quilting with friends
 - Processed fund requests
 - Processed final reports
 - Gilaine processed bills & payroll
 - Attended meeting for Wolf Creek planning
- Terry Bureson, Planner:
 - Met with Americorps director Sarah Davis to discuss Bridget's work plan and lay out future accomplishments.
 - Judged at the Melrose Elementary Science Fair.
 - Attended the Oregon Chapter of the American Fisheries Society Meeting in Eugene.
 - Met with Eric, Matt, and Roseburg Forest Products staff to plan two culvert replacement projects for summer 2012 installation.
 - Monitored past project photo points across north county.
 - Spoke to Chamber Greeters about the watershed council.
 - Worked with Matt and Eric to create project management summaries and to lay out timelines for accomplishments.
 - Met to clarify the Wolf Creek Monitoring plan for 2012-2013.
 - Completed final reports for OWEB projects.

- Sandy Lyon, Monitoring Coordinator:

- Working away on Monitoring Report
 - Prepared and presented Water Quality Monitoring Class for the Master Watershed Steward Class
Thanks to Paul Heberling for assisting both in class and at Deer Creek
 - Demonstrated water quality monitoring to class at Deer Creek at the beginning of their field trip
 - Attended Staff meeting
 - Attended Wolf Creek Monitoring planning meeting
 - Took photos for OWEB Project Monitoring compliance
- Matt Ruwaldt, Wetland Project Manager:
 - Attended the PUR board meeting
 - Organized and attended a planning meeting for the Big/Sagabeard culvert replacement project with Mark Wall and Scott Hoffine of RRCo, plus Terry and Eric.
 - Met with Eric, Terry, and Dan Jenkins to discuss projects
 - Prepared and gave a presentation on wetlands to the Master Watershed Stewart's class
 - Led a field trip with the Master Watershed Stewart's class to Dean Creek Wetlands
 - Lots of final report and permit writing
 - Bridget Ayers Looby, AmeriCorps Member:
 - Coordinated and facilitated a Water Trails meeting
 - Prepared for upcoming Water Trails public meeting on 20 MAR
 - Coordinated and facilitated Master Watershed Stewardship classes and field tours
 - Participated in the UFA Fish Release for elementary students
 - Kris Lyon, Technical and Monitoring Associate
 - Working on upcoming changes to our website. Now is the time to send me any exciting ideas you might want incorporated
 - Will be back starting in late May and will begin work on the June Newsletter. Send ideas and articles my way.

INDEPENDENT CONTRACTOR REPORT: February 15, 2012 – March 15, 2012

- Nancy Geyer, Education and Outreach Consultant
 - Planning and implementing the Master Watershed Stewards training
 - Co-hosting the invasive species tent at the UFA Canyonville Fish Release for elementary students
 - Helped Terry B. with AmeriCorps responsibilities.
- Ann Kercher, Culvert Inventory Specialist
 - Site visit with Kevin Saylor to Paradise Creek Ranch to assess streambank erosion. Additionally, met with Terry and Walt Barton (DSWCD) to discuss potential solutions.
- Amy Pinson Dumm, Grant Writer:
 - Researched grant opportunities; summarized those that fit PUR's objectives and discussed opportunities with PUR staff.
 - Attended Staff Meeting
 - Met with Terry to discuss grant opportunities

UNFINISHED BUSINESS:

- Paul reminded everyone that the secretary position still needed to be fill. Heather Bartlett volunteered to step in and fill that position.
- Regarding the By-Laws discussion that was had at the last meeting, Jan Tetreault voiced her concern about how the changes were being implemented and making sure to not lose or upset current members who these changes will be affecting.
- Eric Riley proposes another meeting of the nomination committee to iron out the last of the details.
- Paul has been working with his caucus group and letting Eric and Darin know the outcomes, he suggests that other caucuses do the same.

NEW BUSINESS:

- Richard Chasm requested that we invite Dan Jenkins to come give a talk on the high flow effects on out structures.
- Rich Grost thanked PUR and Eric Riley for his talk at the Oregon American Fisheries Society Conference.

PRESENTATION(S):

- Terry gave a report on the upcoming grant proposals and some additional grant opportunities.
- OWEB grants are due 4-16. We are applying for 4 restoration projects and 2 technical assistance grants
- Eric gave an update on the recent OWEB board meeting.
- Eric also announced that PUR did receive the Meyer Memorial Trust grant. We had applied for \$224,000 and we were awarded \$100,000 with an additional \$20,000 for Executive Director and/ or Board Training.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley – NTR, no meeting currently scheduled.
- Finance Committee: Debbie Thornton – NTR.
- Nominations Committee: Darin McMichael – They would like to have another meeting to discuss the concerns of the board and to decide the definition of “member in good standing”.
- Education Committee: Nancy Geyer – Nancy was not in attendance, therefore Bridget reported that the Master Watershed classes are all most over and they have had 22 students enrolled in the class and its going very well.
- Water Trails Steering Committee: Bridget Ayers Looby – Bridget announced that the program is moving along, she also stated there would be a meeting tonight, March 20th @ 6:30pm at the Douglas County Library.

ITEMS FOR NEXT MEETING AGENDA:

- Jake Winn requested a few minutes at the next meeting to introduce the BLM's new District Manager.
- Jeff McEnroe will be presenting data from the Wolf Creek project at the next meeting.

UPCOMING MEETING ANNOUNCEMENTS:

- April 21st is Earth Day and there will be a dance in Glide.

NEXT MEETING: Tuesday, April 17th at 9:00am.

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg
- **ADJOURN** The meeting was adjourned at 11:24 a.m.

/S/ Gilaine Wright
Interim PUR Secretary