

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date January 17, 2012

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Darin McMichael, called the meeting to order at 9:06 a.m.

INTRODUCTION AND ROLL CALL:

There were 28 people in attendance. There was **not** a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen		X
Stanley Petrowski		X	Dianne Phillips		X
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault		X	Carol Whipple		X
Mike Flewelling		X	Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Yingst ² Frankenstein	X	
David Parker		X	Claude Sterling	X	
Craig Burns	X		Pending		X
Ken Ferguson		X	Dale Greeley		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm	X	
Blair Nash	X		Pending		
Rich Grost		X	Pending		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett	X		John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Pending			Janice Green		X

OTHERS PRESENT:

Eric Riley	Donna Fouts	Dan Jenkins	Jeff McEnroe	Jake Winn
Gilaine Wright	Bridget Looby	Mike Brown	Debbie Thornton	Nancy Geyer
Matt Ruwaldt	Mike Rooney	Chris Roe	Tom Williams	Terry Burleson
Kelly Crispen	Alan Bunce			

APPROVAL OF MINUTES: The minutes and staff report from the December 20, 2011 meeting were not approved due to lack to a quorum.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Richard Chasm announced that the Oregon Dept of Forestry was making some changes to their forest practice rules, there was some discussion on this topic and the consensus was that PUR should stay informed but not involved as we are not a political agency.

PRESIDENT'S REPORT: Darin McMichael

- Darin reported that things have been pretty quiet but he did make it into the office a couple times and was there for the Meyer Memorial Trust interview and was excited to see if we get funding from them.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer was absent; Debbie Thornton gave the following financial report.
- Treasurers Report:

Bank Account	\$78,652.06
Outstanding Bills	\$15,959.01
Unrestricted Funds	\$168,526.33
Funds Requested	\$77,226.78

STAFF REPORT: December 15, 2011 – January 11, 2012

- Eric Riley, Executive Director:
 - Continued coordination for an American Fisheries Society Technical Session ("Applied Habitat Restoration") at their annual Oregon Chapter Meeting 28Feb – 2Mar.
 - Sat in on a Water Trails conference call with Bridget to discuss Work Plan development for the project.
 - Worked with Nancy on Ford Institute Leadership Program Bike Trail project.
 - Attended the December board meeting.
 - Participated in a Network of Oregon Watershed Councils conference call regarding OWEB budget proposals and the upcoming OWEB Board Meeting (18-19JAN).
 - Worked with Debbie to get project extension and fund requests completed and sent to OWEB and Ecotrust.
 - Talked with Seven Basin's Watershed Council Coordinator about a Youth Leadership Camp that she is coordinating for summer 2012. Discussed the concept with Nancy.
 - Took a few Vacation Days around the Holidays.
 - Spent a day in the field with my Dad and Terry (and two Riley Labrador Retrievers) at Wolf Creek to identify potential additional work, review completed work, and watch coho salmon move upstream. The videos are amazing.
 - Worked with Sandy and Terry to refine the Staff Project Monitoring Plan for upcoming OWEB reports.
 - Worked with Staff to prepare for and meet with Jill Fuglister from Meyer Memorial Trust. The meeting went very well and I am optimistic about our chances. Worked with staff to provide requested follow-up information.
 - Met with Terry to do an Annual Evaluation and discuss position descriptions/workload distribution.
 - Prepared for attendance at next week's OWEB Board Meeting at Newport.
 - Met with Debbie and Kris to discuss new website design and hosting options.
 - Worked with Kris in PUR Newsletter.
- Debbie Thornton, Fiscal and Data Manager:
 - Attended PUR Board Meeting
 - Worked with Gilaine to process fund requests
 - Prepared Quarterly DEQ Fund requests
 - Met with copier company to receive a replacement copier
 - Attended staff meeting to prepare for Meyer Memorial site visit
 - Attended Meyer Memorial site visit
- Terry Burleson, Planner:
 - Worked with NRCS staff to coordinate match funds for an OWEB small grant.
 - Received notification that I was awarded a scholarship to attend the Rivers Restoration Northwest Conference at Skamania Lodge.
 - Worked with Eric and Debbie on Wolf Creek Restoration project funding.
 - Went to Wolf Creek with Jack and Eric Riley to scout the falls and dam at the lower end of the project area. Saw lots of fish staging and some trying to pass the falls. Also inspected helicopter log placement sites placed during summer 2011.
 - Inspected Days and Morgan creeks for riparian restoration work with Ann Kercher, who designed and ran those projects.

- Attended the hydrologists' breakfast at Elmers. Denise Dammann spoke about temperature monitoring in the Umpqua.
 - Helped plan Meyer Memorial Trust site visit with PUR staff. Worked with Eric to revise the budget for the MMT grant. Attended the meeting and presented on the potential change in project planner activities if MMT funds were awarded.
 - Began planning another round of grant applications for Yoncalla Diesel Spill Mitigation funds, held by the USFWS and ODFW. These projects are intended to benefit pond turtles and other animals that were documented to be harmed by the oil spill.
 - Met with Eric for my annual review.
 - Drove around Brush Creek and scouted for restoration sites with Matt, Jeff McEnroe and Dan Jenkins.
 - Helped edit the PUR newsletter.
 - Met with Bill Arsenault to discuss a potential tree revetment project on his property.
- Sandy Lyon, Monitoring Coordinator:
 - Attended DEQ's water sampling of the South Umpqua near Myrtle Creek. The results of this sampling lifted the HAB Advisory on January 9th that had been in effect since 7/29/2011.
 - Met with planning group at DSWCD to discuss submitting an application for a 319 Grant. It is part of a target watershed restoration to improve water quality. PUR's role would be to provide pre and post project monitoring
 - Wrote the monitoring part of the 319 Grant proposal
 - Attended another meeting at SWCD to compile the grant proposal
 - Attended several staff meetings to prepare for the Meyer Memorial Trust's site visit
 - Attended Meyer Memorial Trust's site visit
 - Helping Bridget with water quality monitoring basics so that she might assist the Phoenix School in some monitoring
 - Have completed the basic graphing of all our data – a sizable folder. I am now starting to write up the results
 - Will miss the Council Meeting. I will be on my way to Corvallis to meet with Dr. Theo Dreher, David Waltz of DEQ and Heater Bartlett from the Tribe to discuss our upcoming HABs monitoring this summer. The next day I will continue on to Hillsboro to attend an all day WQ Monitoring Summit at DEQ. Then, the following day, I will meet with Steve Hanson with DEQ's Volunteer Monitoring Program to discuss our data results and reporting.
 - Matt Ruwaldt, Wetland Project Manager:
 - Attended the PUR board meeting.
 - Monitored WFSR Phase II structures after recent high water events.
 - Completed design work w/ Dan Jenkins on the private lands portion of the WFSR Phase III project.
 - Scoped the Brush Creek project.
 - Met with MMT staff to discuss our grant.
 - Began preliminary layout on the Brush Creek project with Dan Jenkins, Terry, and Jeff McEnroe
 - Bridget Ayers Looby, AmeriCorps Member:
 - Revised Water Trails work plan with Eric, called in to Sue Abbott
 - Minnesota: Dec 21st - January 6th
 - Attended MMT meeting
 - Kris Lyon, Technical and Monitoring Associate
 - Working on the January Newsletter and upcoming changes to our website.

INDEPENDENT CONTRACTOR REPORT: December 15, 2011 – January 11, 2012

- Nancy Geyer, Education and Outreach Consultant
 - Took a break for the holidays.
 - Continued with MWS preparations.
 - Attended the MMT meeting.
- Ann Kercher, Culvert Inventory Specialist
 - Toured Morgan Creek and Fate/Days Creek projects with Terry. All work is now complete for both projects, and I have begun writing final reports.
- Amy Pinson Dumm, Grant Writer:
 - Searched for information about upcoming grants via the internet.
 - Sent summaries of grant opportunities found to PUR staff.
 - Talked with Nancy about potential education program grants for 2012.

- Plan to continue grant research and discuss findings with staff.

UNFINISHED BUSINESS:

- Eric Riley announced that PUR was upgrading their website and we should all check it out. Also the Meyer Memorial Trust came for a visit/ interview, everyone felt it went well. They did request some additional information after the meeting which Eric has sent to them.
- Eric R. will also be attending the OWEB board meeting this month.
- Nancy reminded everyone that there was 1 week left to register for the Master Watershed Stewards training. They have had a good turnout so far and are excited to get going.
- Nancy also let everyone know that she has been working with Audrey, getting the Derby Banquet ready.

NEW BUSINESS:

- Eric Riley brought to the board that the Derby Banquet is February 3rd, and the tables were \$350 each. In the past PUR has purchased 2 tables, what did the board want to do this year? We do receive a lot of funding from the Derby and everyone felt we need to support them by attending. Paul H. motioned that we purchase 2 tables, Alan B. 2nd the motion. Since there was not a quorum the vote was going to have to be made via email.

PRESENTATION(S):

- There was no formal presentation this month, but we did have a nomination committee recommendation and bylaw review. Eric handed out the recommendations made by the committee as well as a copy of the bylaws for everyone to look over. There was some discussion as to why we were reviewing and possibly making changes to the current system. The recommendations were explained as well as the committee's reasoning for wanting to make the changes. There is another meeting being scheduled for the nominations committee to meet again and finalize their recommendations to the board for approval.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley –There will be a meeting in January on the 25th at 1:00pm, here at ODFW. They will be discussing the lamprey passage that Amy A. requested, the 5 year plan, and where would they like to see PUR go in the future.
- Finance Committee: Debbie Thornton – NTR.
- Nominations Committee: Amy Amoroso (Transitional Nomination Committee Chair) –The next meeting will be Jan 31st at 1:00pm, to discuss the board's thoughts and make their final recommendations to the board.
- Education Committee: Nancy Geyer – Nancy announced there will be a meeting in March and she will send out an email.
- Water Trails Steering Committee: Bridget announced that the program is gaining momentum; she also stated there would be another meeting on Jan 24th at 1:30 in Reedsport.

ITEMS FOR NEXT MEETING AGENDA:

- Jim from RUSA will be presenting at the next meeting.
CHANGE: Tim Walters from ODFW will be our presenter in February.

UPCOMING MEETING ANNOUNCEMENTS:

- NTR

NEXT MEETING: Tuesday, Feb 21st at 9:00am.

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg
- **ADJOURN** The meeting was adjourned at 10:24 a.m.

/S/ Gilaine Wright
Interim PUR Secretary