

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date December 20, 2011

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Darin McMichael, called the meeting to order at 9:00 a.m.

INTRODUCTION AND ROLL CALL:

There were 28 people in attendance. There was a quorum of Directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault		X	M.A. Hansen	X	
Stanley Petrowski	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael (President)	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling		X	Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Yingst ² Frankenstein		X
David Parker	X		Claude Sterling		X
Craig Burns		X			X
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
			Richard Chasm	X	
Blair Nash	X		Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Heather Bartlett	X		John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Eric Riley	Donna Fouts	Dan Jenkins	Evan Barnes	Sandy Lyon
Gilaine Wright	Bridget Looby	Bridgette Winkles	Debbie Thornton	Kris Lyon
Matt Ruwaldt	Mike Rooney	Chris Roe	Andrew Christensen	Scott Lightcap
Walt Barton	Eric Geyer			

APPROVAL OF MINUTES: The minutes and staff report from the November 15th, 2011 meeting were approved.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Dave Russel announced that the OHRC is getting ready to do a variety of studies on how the electromagnetic fields are affecting the salmon spawning habits.
- Heather Bartlett had a suggestion for the TAC (Technical Advisory Committee) of behalf of the tribe. The tribe would like to suggest that at the next TAC meeting there needs to be a serious discussion on adopting a new protocol for culvert replacements that takes into consideration the lamprey requirements as well as the salmon. The tribe wants to move forward with this topic because the lamprey is a culturally important species and there needs to be modifications to the current protocol that will benefit both species.
- Kris Lyon wanted to remind everyone that he is currently working on the PUR newsletter and please forward any articles or article ideas on to him.

PRESIDENT'S REPORT: Darin McMichael

- Darin reported that with the Holiday season things have been pretty quiet but he did make it into the office a couple times and was excited to see today's presentation.

TREASURER'S REPORT: Eric Geyer

- Eric Geyer was absent; Debbie Thornton gave the following financial report.

Treasurers Report:	
Bank Account	\$47,905.28
Outstanding Bills	\$162,638.24
Unrestricted Funds	\$167,273.25
Funds Requested	\$294,639.98

STAFF REPORT: November 11, 2011 – December 15, 2011

- **Eric Riley, Executive Director:**
 - Attended PUR Board Meeting.
 - Met with the Wolf Creek project team for a BBQ and discussion on where we have been and where we are going with the Wolf Creek project.
 - Met with Terry and Matt to discuss restoration priorities and begin planning for April OWEB grants and 2012 field season.
 - Met with Amy Amoroso, Kelly Crispin, Stan Petrowski and Casey Baldwin to discuss the Elk Creek (Drew) project to establish an updated work plan and review budgets and grants.
 - Met with Terry, Sandy, Cory Sipher and Jonas Parker to review 2011 field work and discuss future partnering opportunities in the South River area of the Roseburg District BLM.
 - Met with Paul Utz (member) and Betty Tamm who is the executive director for NeighborWorks Umpqua to discuss mutual interests. Great outreach opportunity with another non-profit, who knew very little about PUR and its mission.
 - Attended a meeting at Roseburg BLM on volunteer Redd Surveying.
 - I have been working with the American Fisheries Society to develop a session at their upcoming meeting in February to discuss restoration efforts in the northwest. I am moderating a session on "Applied Habitat Restoration".
 - Worked with Bridget and the Water Trails team to establish a winter work plan that will result in a draft management plan this spring.
 - Completed a Bio and sent information to the Network of Oregon Watershed Councils in preparation for my induction as a board member in January.
 - Met with Chris Roe (Operations Mgr at Umpqua Watersheds) and Mike Rooney (UW AmeriCorps Member) to discuss mutual volunteer interests.
 - Met with Terry and Tom Helmer from the Northwest Youth Corps to discuss future partnership opportunities.
 - Spent a day in the field with Terry and Dan Jenkins to inspect/review projects at Fate/Days Creek and Thompson/Muns Creek project sites.
 - Attended a permitting workshop at ODFW to learn updated permitting processes.
 - Worked with Matt on two R & E Grants for Waggoner and Scholfield Creek projects. Grants submitted on 09DEC11.
 - Hosted a Regional Review Team tour with Mark Grenbemer and the rest of the team to the Myrtle Creek area.

- **Debbie Thornton, Fiscal and Data Manager:**
 - Worked with Gilaine to process fund requests
 - Worked with Craig Street to complete an OWEB report
 - Met with Ron McMullin to complete an OWEB report
 - Attended staff meeting
 - Worked on extensions for some OWEB projects
 - Worked with Jake Winn on some existing grants
 - Met with Cheryl Caplan about existing Rogue Umpqua RAC grants

- **Terry Burleson, Planner:**
 - Smoked a pork loin and some chickens and coordinated a lunch with PUR and the Swiftwater BLM unit. Also discussed multiple PUR/BLM projects (Wolf, Brush, and Rock creeks) after the lunch.
 - Met with Eric and Matt to discuss restoration priorities and begin planning for April OWEB grants and 2012 field season.
 - Met with Eric, Sandy, Cory Sipher and Jonas Parker to review 2011 field work and discuss future partnering opportunities in the South River area of the Roseburg District BLM.
 - Met with Lauren Young to discuss bank erosion in front of his home on the North Umpqua River. Attended a follow up visit with Tracy Pope, City of Roseburg Parks and Recreation Director, to offer another opinion on bank erosion and permit issues.
 - Met with Sandy, Bridget Ayers Looby as well as Thomas and Bridget Winkles from Phoenix School, to discuss the PUR/Phoenix water quality pilot project.
 - Met with Cindy Bright, restoration biologist for NRCS, to discuss potential projects that would be funded by the Yoncalla Oil Spill Mitigation funds.
 - Met with PUR Staff and Umpqua Watersheds' new Vista Member, Mike Rooney, and Operations Manager, Chris Roe.
 - Met with Eric, Ann Kercher and Tom Helmer from the Northwest Youth Corps to discuss future partnership opportunities.
 - Took a trip to Missouri to show off the baby.
 - Attended a field day with Eric and Matt to look at tidal wetland restoration opportunities. Also inspected Charlotte Creek helicopter-placed whole trees and found a dead fish that Eric and Matt had to play with.
 - Attended an OWEB Regional Review Team field trip to Myrtle Creek.
 - Attended staff Christmas lunch.

- **Sandy Lyon, Monitoring Coordinator:**
 - Attended PUR Board Meeting
 - Met with the Wolf Creek project team for a BBQ and discussion on where we have been and where we are going with the Wolf Creek project and monitoring
 - Attended a meeting at Roseburg BLM on volunteer Redd Surveying.
 - Met with Terry, Eric, Cory Sipher and Jonas Parker to review 2011 field work and discuss future partnering opportunities in the South River area of the Roseburg District BLM.
 - Attended State of Lamprey presentation.
 - Attended a HABs presentation in Lowell Oregon. Talked with Dr.Theo Dreher, Chair of the Department of Microbiology at OSU after the meeting about getting him to serve as an advisor on our South Umpqua HABs Project with DEQ. I'm arranging a day in early January that David Waltz, Heather Bartlett and I will go to Corvallis to meet with him. He is very interested in analyzing samples from the river as his work to date has been only from lakes.
 - Attended Hydro Breakfast – Dan Dammann spoke about a conference he had attended concerning further information that can be gleaned from total station data
 - Attended staff meeting
 - Participated in OWEB RRT visit and tour to Myrtle Creek
 - Met with Bridget and Bridgett to develop a plan for Phoenix School Monitoring
 - The 19th will participate in sampling for HABs in Myrtle Creek in order to remove the Health Advisory for the South Umpqua/Umpqua
 - Continued working on data for OWEB report

- **Matt Ruwaldt, Wetland Project Manager:**
 - Wrote 2 ODFW R&E grants.
 - Spent several days in Roseburg strategizing our fall/winter work with Eric, Dan Jenkins, and Terry
 - Monitored structures on WFSR
 - Led Terry and Eric on a canoe tour of a potential coast project

- **Bridget Ayers Looby, AmeriCorps Member:**
 - Created fact sheet, application, and flyer for OSU's Master Watershed Stewards course.
 - Created Water Trails of the Umpqua facebook page.
 - Attended volunteer management training through AmeriCorps.
 - Met with Thomas McGregor, Bridgette Winkels about Phoenix water quality monitoring.
 - Met with Chris Roe and Mike Rooney from UW about environmental education programs.
 - Attended AmeriCorps public speaking training.
 - Attended State of Lamprey presentation.
 - Met with Water Trails of the Umpqua to revise work plan and update progress.
 - Worked with Eric to create a new, detailed work plan for Water Trails of the Umpqua to guide us until July 2012.
- **Kris Lyon, Technical and Monitoring Associate**
 - Back home for winter break and need ideas for the January Newsletter ASAP. Please email me immediately with any ideas and/or preferably written articles to include. I have only a short time to get out this newsletter before heading back to college. kris@umpquarivers.org

INDEPENDENT CONTRACTOR REPORT: November 11, 2011 – December 15, 2011

- **Nancy Geyer, Education and Outreach Consultant**
 - Wrote and submitted a grant application and pre-application to the Three Rivers Foundation and the Bill Healy Foundation to support our proposed water quality monitoring program with schools.
 - Attended PUR staff meetings.
 - Continued the preparations for the PUR-OSU sponsored Master Watershed Stewards training in January.
- **Ann Kercher, Culvert Inventory Specialist**
 - Completed blackberry treatment and riparian planting for Fate/Days Creek Riparian Project. All of the on-the-ground work is now complete for this project.
 - Worked with Terry to coordinate blackberry treatment, fencing and planting for Morgan Creek Riparian Project.
 - Went with Eric and Dan Jenkins to inspect/review projects at Fate/Days Creek and Thompson/Muns Creek project sites.
 - Worked with Matt on two R & E Grants for Waggoner and Scholfield Creek projects.
 - Attended a Regional Review Team tour with Mark Grenbemer and the rest of the team to the Myrtle Creek area.
- **Amy Pinson Dumm, Grant Writer:**
 - Looked through draft ODFW Restoration & Enhancement applications for Matt before he submitted them early this month.
 - Started an application to the Collins Foundation with Sandy for the monitoring program. We plan to submit this one in February.
 - Attended staff and contractor meeting at PUR office.
 - Looked into an upcoming grant opportunity with the Recreational Boating and Fishing Foundation.

UNFINISHED BUSINESS:

- Darin McMichael announced that we still need a Secretary.
- There was also some discussion on whether or not we were going to be willing to donate money to help support the Earth Day Fair. We have always had a booth at Earth Day, which is free, but this year Douglas County is not managing the fair. There is an Earth Day Fair committee that needs to raise the funds to able to put the fair on. They have made a request of PUR for a donation. David Parker Made a motion that we, PUR, donate \$250.00, Richard Chasm seconded the motion. **The motion passed.**

NEW BUSINESS:

- Eric Riley brought to the board that FILP; (Ford Institute Leadership Program) would like PUR to act as the project administrator for this year's community project. It would not add much to Debbie's current duties and would be an excellent way for PUR to gain the attention of the Ford Family Foundation. Stan Petrowski made a motion that we agree to be the project administrator, David Parker seconded the motion. **The motion passed.**
- Eric R. also announced that Heather Bartlett was going to be representing Amy Amoroso at future PUR board meetings. As the board moves forward with the process of reviewing nominations and replacements, the board may need to vote to make this official.

PRESENTATION(S):

- Eric Riley gave a presentation of the 2011 project accomplishments. PUR did many instream restoration projects this year as well as some riparian projects. Eric also talked a little about the education programs that were implemented this past year. Sandy Lyon presented on what the monitoring side of PUR worked on in 2011. Also Bridget Ayers Looby presented what she, our AmeriCorps employee, has been up to since she joined us; including the Water Trails program & Master Watershed Stewards.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley –There will be a meeting in January, most likely the week of the 23rd, Eric will send out a doodle and pick a date from that. They will be discussing the 5 year plan, grant cycles, permitting and he will add the tribes request regarding the lamprey to the agenda.
- Finance Committee: Debbie Thornton – NTR.
- Nominations Committee: Amy Amoroso – Amy wasn't able to make the meeting but she did send out the results from the Oct 20th meeting via email. The board will review those results at the next board meeting and then the committee will reconvene to discuss the board's thoughts and make their final recommendations to the board.
- Education Committee: Nancy Geyer – Nancy was not in attendance. Therefore there was nothing new reported.
- Water Trails Steering Committee: Bridget announced that the program is gaining momentum; she had a couple meetings this past month and now has a working action plan to work from.

ITEMS FOR NEXT MEETING AGENDA:

- There will be some discussion next month on the nomination process.

UPCOMING MEETING ANNOUNCEMENTS:

- NTR

NEXT MEETING: Tuesday, Jan. 17th at 9:00am.

- We will be meeting at the ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg
- **ADJOURN** The meeting was adjourned at 11:27 a.m.

/S/ Gilaine Wright
Interim PUR Secretary