

# Partnership for the Umpqua Rivers

## MONTHLY MEETING MINUTES

**Date** April 19, 2011

**Place** ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

### CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:01 a.m.

### INTRODUCTION AND ROLL CALL:

There were forty-two people in attendance. There was a quorum of Directors present.

### DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen	X	
Stanley Petrowski (President)	X		Dianne Phillips	X	
Paul Heberling	X		<sup>1</sup> Huebner <sup>2</sup> Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		<sup>1</sup> Frankenstein <sup>2</sup> Yingst	X	
David Parker	X		Claude Sterling	X	
Cindy Haws	X		Craig Burns		X
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)	X		Richard Chasm	X	
Blair Nash		X	Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed	X	

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso	X		John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce		X	Janice Green		X

### OTHERS PRESENT:

Jake Winn	Jeff McEnroe	Tom Sutton	Harold Ettelt	Monica Jelden
Mike Crawford	Thomas McGregor	Holly Truemper	Ross Greedy	Terry Burleson
Matt Ruwaldt	Dave Williams	Kelly Crispen	Ken Carloni	Tullia Upton
Dan Jenkins	Gilaine Wright	Nancy Geyer	Sally McKain	Debbie Thornton
Eric Riley				

**APPROVAL OF MINUTES:** The minutes and staff report from the March 15, 2011 meeting were approved via consensus with a motion from David Parker and a second from Amy Amoroso. No amendments were proposed.

**GENERAL DISCUSSION AND PUBLIC INPUT:**

- Richard Chasm: Noted that the streams and creeks are running high and muddy and wondered if the turbidity had any effects on the fish in the stream. Dan Jenkins (ODFW) replied that the turbidity had little to no effect on the fish and suggested that the high flows may result in higher productions.
- Paul Heberling: Asked if the high amounts of silt in the water could possibly effect redds. Dan Jenkins noted that silt will not be an issue with redds.
- Diane Phillips: Publicly thanked Douglas Soil and Water Conservation District for the Douglas Fir trees that she received from them.

**PRESIDENT'S REPORT:** Stanley Petrowski:

- Stan is over his sickness and back at it. He reported that he received an update on the Executive Committee meeting that occurred between the monthly meetings and commented that he was pleased.

**TREASURER'S REPORT:** Tracy Pope: Tracy provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	42,018.39	77,205.88
Outstanding Bills	63,377.48	3,431.33
Cash on Hand	(21,359.09)	73,774.55
Unrestricted Funds	158,471.40	159,383.28
Funds Requested	187,227.39	88,940.63

**STAFF REPORT:**

- Eric Riley, Restoration Coordinator:
  - Field tour with Amy Amoroso to Morgan and Days Creek. Good conversation and opportunity to get Amy caught up on PUR's activities.
  - Attended DFPA Safety Meeting.
  - Attended PUR Board Meeting
  - Continued work on the Water Trails project with several meetings and discussions on mission and vision. We are in the process of building a partner base and establishing an introductory information sheet. Jim Dowd (Douglas County Parks) met with Cheryl Goodhue (Douglas County Planning Manager) to discuss becoming involved with the project
  - Attended staff meetings. The staff got together to discuss future staff meeting topics and frequency
  - Continued working with local contractors to build our materials list for upcoming restoration work
  - Met with Terry and Dave Russell to discuss access for upcoming Wolf Creek PH III project
  - Terry and I went out with Jeff McEnroe to identify design requirements and identify staging sites and landings
  - Terry and I did a site visit with Cody Sandberg on Jerry Creek to assess potential project opportunity
  - Worked with staff to develop upcoming Myer Memorial Trust grant concept and budget
  - Worked with Ben Kercher (Teacher at Glide High School) to facilitate a tidal wetland Marine Protected Area class project
  - Worked on project reports with various staff (Autzen and OWEB)
  - Worked with Jake Winn to coordinate and conduct a site visit on the Hatfield Ranch (Deer Crk) to establish initial plans for upcoming instream restoration project
  - Met with Jeff McEnroe and Terry to confirm project materials requirements for upcoming projects and establish a contract timeline for this summer's work
  - Worked with staff to establish OWEB Grant timeline and workload distribution
  - Worked with Dan Jenkins and Matt Ruwaldt to design Waggoner Creek project
  - Participated in the interview of Gilaine Wright, PUR's new Fiscal Assistant
  - Worked with Mike Crawford (Medford BLM) to coordinate a Medford RAC Grant to survey culverts in Cow Creek
  - UBFAT Meeting with Ann Kercher.

- Meeting with Jake Gibbs, Scott Lightcap, Jeff McEnroe to discuss Brush Creek Project and future direction work in Brush Creek
  - Attended UFA Fish Release at Canyonville site
  - Met with two potential GIS interns
  - OWEB GRANT APPLICATIONS!!!!
- Debbie Thornton, Fiscal and Data Manager:
    - Prepared payroll
    - Paid bills
    - Participated in the interview for Gilaine Wright for fiscal assistant who was hired for the position
    - Worked with Gilaine Tuesdays and Thursdays while she's learning the fiscal ropes
    - Prepared fund requests
    - Worked on several final reports/fund requests
  - Terry Burleson, Planner:
    - Met with Kellogg area landowners to finalize budget details for a small grant.
    - Received six small grant applications, put them into PDF, and emailed them out to be reviewed by the team.
    - Worked on the Meyer Memorial Trust application with a group.
    - Wrote an OWEB Technical Assistance grant with Amy for restoration scouting in the Myrtle Creek area.
    - Held the OWEB small grant team meeting at the Elkton Community Center and Butterfly Garden. Reviewed and accepted six applications. A total of over \$99,000 was spent out of the \$100,000 grant during this biennium.
    - Worked with Kasi on maps.
    - Helped Eric and Ann complete a grant for Medford District BLM to cover the cost of completing UBFAT surveys in the Cow Creek area.
    - Met with a Tenmile area landowner to work on a budget for his bridge crossing/riparian restoration/instream restoration project. Wrote an OWEB grant to support that project work.
    - Worked with Eric and Roseburg BLM biologists to get contract specifications ready for bid solicitation.
    - Worked on a Technical Assistance grant to fund time to review the highest-scoring UBFAT culverts and make a prioritized list of which ones to pursue for replacement.
    - Assisted with other OWEB grants for submittal on April 18<sup>th</sup>.
    - Worked to plan grants for submittal to Derby, Roseburg BLM RAC, and Coos BLM RAC.
  - Sandy Lyon, Monitoring Coordinator:
    - Did two Cow Creek runs with Heather, only 3 more runs to complete this contract
    - Sent temperature equipment to DEQ for annual calibration
    - Took week off for Spring Break with Kris
    - Attended Umpqua Basin Monitoring meeting at BLM hosted by Kelly Crispen – discussed cooperation and coordination in monitoring efforts
    - Attended staff meetings
    - Met with Eric and Ester Folley to discuss possible GIS internship with us to fulfill her OSU masters certificate in GIS
    - Went up to Formosa Mine with Heather and Tulia Upton, wanted to sample South Fork for water quality but decided not to hike down from the top
    - Worked on monitoring data
    - Compiled and submitted 6 OWEB post project monitoring reports
    - Helping with maps, etc. for OWEB grant submissions
  - Matt Ruwaldt, Wetland Project Manager:
    - Met with Ben Herr to discuss the Scholfield wetland restoration project
    - PUR board meeting
    - Looked at potential fish logs with Darrold Murphy in Reedsport and Sawyer's rapids
    - Completed design work on Upper Scholfield Creek with Dan Jenkins
    - Completed Waggoner Creek design with Dan Jenkins
    - Took pictures and GPS points of the Big & Sagabeard Creeks projects
    - Wrote budgets and grants for the Big & Sagabeard fish passage, Upper Scholfield instream restoration, and Waggoner Creek instream restoration projects
  - Kris Lyon, Technical and Monitoring Associate
    - It is time to be sending me ideas for the next newsletter.

- See you in May
- Nancy Geyer, Education and Outreach Program Manager:
  - Attended the March board meeting.
  - Drafted Salmon Scavenger Hunt riddles and cover sheet. Secured Coastal Farm and Ranch as a program sponsor. Approached Northwest Outdoors as a second sponsor. Discussed distributing the flyer with three schools.
  - Met with Ross Greedy and Thomas McGregor regarding AmeriCorps.
  - Commissioned Dean Allison to create more salmon for PUR.
  - Drafted a 2011-2012 AmeriCorps host site application to be submitted April 15th.
  - Helped organize the OWEB grant applications.
  - Met with the September stream clean-up planning committee; approached the USFS about participating in the month-long event.
  - Attended the STEP fish release education program in Canyonville with Ross and Eric.
  - Worked with Ross Greedy on a Fish Toss Game lesson plan for Earth Day.
  - Met with the E/O committee.
- Ross Greedy, AmeriCorps Participant
  - This has been a month of preparation for spring activities and the busy summer to come. This month I have been working on:
    - Creating Water Trails Outreach materials
    - Attended a Swift-water Rescue Course
    - Planned and executed an Arbor Day planting with Phoenix Students
    - Developed Fish Toss Lesson Plans
    - Lamprey Fun Run Research
    - Earth Day preparation
  - These are the main projects I have been working toward over the last month. I'm excited to put our work to use coming up at the Earth Day Fair.
- Ann Kercher, Culvert Inventory Specialist
  - Met with Morgan Creek project landowners to discuss riparian planting and fencing.
  - Worked with Eric and Terry to complete the fish passage technical assistance grant application for OWEB.
  - Worked with Eric on the Medford RAC application to conduct a culvert inventory in West Fork and Middle Cow Creek.
  - Completed final reports for Norton/Williams Creek and Clarks Branch Creek projects.
  - Continue to manage Smith River culvert data. Surveying is on hold until the spring field season.
- Amy Pinson Dumm, Grant Writer:
  - Worked with Nancy on Meyer Memorial Trust (MMT) grant application for council support.
  - Attended PUR monthly meeting at ODFW.
  - Met with Terry and Eric at PUR office to discuss upcoming OWEB applications.
  - Looked through past successful Technical Assistance (TA) applications to OWEB for reference.
  - Sent info to Ross about potential water trail funding sources.
  - Sent info to staff about eulachon in Umpqua River from Federal Register.
  - Worked with Terry on Myrtle Creek TA application for OWEB.
  - Summarized Fish America and NOAA Restoration Center grant opportunities for staff.
  - Contacted Phoebe O'Leary at MMT with budget questions.
  - Worked with Staff on budget for MMT application.
  - Attended April 5 Staff meeting at PUR office.
  - Called Heather Day at the National Forest Foundation (NFF) and discussed recent application to the Community Capacity Land Stewardship Program; how to strengthen application and reapply
  - Reviewed AmeriCorps Application and Salmon Sculpture Scavenger Hunt handout for Nancy.
  - Grant applications due in the next couple weeks include OWEB, NFF, Umpqua Fisheries Enhancement Derby and MMT.
- Bob Kinyon, Coordinator:
  - Worked on and edited various grant proposals with staff.
  - Facilitated my last staff meeting on March 15<sup>th</sup>.
  - Supported Jacqueline Fern's effort to solicit two seasonal employees for DEQ for two months work as agency seasonal employees. PUR's Heather Bartlett accepted one of the positions.

- Conference call with Eric Riley and Mike Danielle. Mike was impressed with the three-sided box culvert PUR installed on his property last summer. He was inquiring about the supplier for use on the Roseburg airport expansion project. Mike is the new airport manager.
  - Three days of project monitoring with Judy.
  - Participated in the interview of Gilaine Wright, for the new PUR fiscal assistant position. Gilaine was subsequently hired to assist Debbie.
  - Attended the education/outreach committee meeting on the 1<sup>st</sup> of April.
  - Scheduled and attended an executive committee meeting with Eric.
  - Attended transitional staff meeting, facilitated by Eric.
  - Participated in an interview of Esther Folly, who is working on an OSU GIS masters certificate. PUR can facilitate a 10-week volunteer project for Esther. Eric and Sandy are working on a task list and scheduling.
  - Will be on sick leave from April 14<sup>th</sup> through May 8<sup>th</sup> recovering from surgery.
- Additional staff report items noted at the council meeting:
    - Eric: Six OWEB Grants submitted, totaling \$583,000.00
    - Terry: OWEB small grant team leadership is being transferred to the Umpqua SWCD. Maternity Leave Plan – Working with Eric to coordinate and handoff all projects prior to taking three months leave

**UNFINISHED BUSINESS:** No Unfinished Business

**NEW BUSINESS:**

- Paul Heberling's Nomination for President Elect: Paul is the only candidate that has been identified at this time. Stan asked if the Board wanted to vote on Paul at this time. Eric pointed out that the bylaws state that "the President-Elect will be elected by the Board between July 1 and July 31 of every odd year and will become the President in the next odd year following the election". Jan Tetreault made a "provisional" motion that Paul Heberling become the next President Elect. Tom Manton seconded the motion. The nomination will remain provisional until the July Board Meeting. Stan approved of the provisional nomination and Richard Chasm commented that it was a "great choice".

**PRESENTATION(S):**

- 1) Nancy Geyer, Ross Greedy and Thomas McGregor gave an update on the AmeriCorps partnership and Education and Outreach
  - Ross: Update on volunteer activities, Fish Toss, Water Trails Project, Lamprey Run, Deer Creek Greenway, Sunshine Park with Phoenix School students
  - Nancy: Noted that Ross will be moving on from the AmeriCorps position at the end of his term. PUR is in the process of submitting a new application for an AmeriCorps Member. The new position will be supervised by Terry. Nancy will serve as a mentor. The activities of the new position will include – Master Watershed Stewardship Class, Organize the Lamprey Run Fund Raiser, work on Water Trails with Phoenix School Students, conduct monitoring in Deer Creek, conduct volunteer recruitment and do community outreach.
  - Nancy: PUR will have a booth at the Earth Day Festival on 23 April, 2011. A volunteer sign-up sheet was passed around. The booth will be highlighted by the "New and Improved" Fish Toss game with educational sessions about fish and fish passage. Additionally, spinners will be made by the kids.
  - Nancy: PUR "Sculpture Scavenger Hunt" is shaping up. Target audience is 5<sup>th</sup> through 8<sup>th</sup> grade students. Board reviewed the riddle clues and all liked them. Nancy will be getting the scavenger hunt flyers into the schools in late April, early May.
- 2) Tulia Upton gave an update on her research on Mineral Magnetism and Water Quality Monitoring
  - Tulia: Updated Board on her research that estimates magnetic particles in soil, water and other media
  - She reviewed the process and data collection procedures
  - Her case studies are 1) North and South Umpqua contributions to the Mainstem Umpqua River and 2) Formosa Mine. Research goals include: Acidity contributions from the adits vs. the encapsulation mound; determine source of acid, and identify minerals mobilized.

The Board had a good discussion on protocols and the coordination that will be required, but all seemed very interested in the technique and proposed research.

Flocculent: An aggregation that precipitates out of water.

According to Wikipedia: **Flocculation**, in the field of [chemistry](#), is a process where [colloids](#) come out of [suspension](#) in the form of floc or flakes. The action differs from [precipitation](#) in that, prior to flocculation, colloids are merely suspended in a liquid and not actually dissolved in a [solution](#). In the flocculated system there is no formation of a cake since all the flocs are in the suspension.

**3) Dave Williams of the Water Resources Department gave an update on water and snowpack levels.**

- The water outlook report is good
- Diamond Lake water is up 25% over the 20 year average
- Rouge/Umpqua Snowpack is up 140% of average
- Douglas County Rain Gauge showed March above average, April off to a good start and we have a great snowpack.
- Possible future meeting presentation: Dave Williams – Water Rights discussion

**4) Nathan Reed gave an overview and an update of Galesville Dam**

- He gave a good physical description of the dam and the reservoir
- The dam has several purposes: irrigation, fishing, municipal water supply, flood control (protect Glendale)
- The Board had several questions and there was good discussion regarding the uses of the dam, its function and effects.
- Possible future meeting presentation: Tom Manton – Galesville Dam discussion and possible tour

**5) Paul Heberling spoke briefly on invasive species**

- Be mindful of invasive species and continued education is needed
- Sign to be hung at WC office was given to Eric
- Quagga Muscle and how rapidly invasive species can spread discussion and toy boat display
- Remember to decontaminate yourself as you move from place to place (water body to water body)

**COMMITTEE REPORTS:**

- Technical Advisory Committee (TAC): Eric Riley – The next meeting will in May or June – Restoration Project dependent
- Finance Committee: Tracy Pope – NSTR (Nothing Significant to Report)
- Nominations Committee: Still looking for a Secretary
- Education Committee: Nancy Geyer/Ross Greedy
  - Fish Toss will be set up at the Earth Day Festival
  - Fish to be Tossed examples were shown to the board
- Water Trails Steering Committee: Eric noted that the group has been meeting periodically, working on a mission statement, goals and objectives. Sue Abbott from the National Park Service has been providing guidance through a technical assistance grant.

**ITEMS FOR NEXT MEETING AGENDA:**

- The May 17th meeting at Winchester Bay will feature Brian Swift speaking about the Smith River Watershed Council and update on their activities. The May WC meeting will be in Winchester Bay at the new conference room at the Marina Activity Center at Salmon Harbor.

**UPCOMING MEETING ANNOUNCEMENTS:** Eric will look into the possibility of bus transportation from Roseburg to Winchester Bay for the May meeting. Additionally, meeting location map will be made and distributed with the next meeting minutes and agenda.

**NEXT MEETING:** Tuesday, May 17th at 9:00 a.m. at the Marina Activity Center at Salmon Harbor, Winchester Bay, OR.

**ADJOURN** The Board meeting was adjourned at 11:17 a.m.

/S/ Eric Riley  
Interim PUR Secretary