

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date February 15, 2011

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:00 a.m.

INTRODUCTION AND ROLL CALL:

There were forty-three people in attendance. There was a quorum of directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen	X	
Stanley Petrowski (President)	X		Dianne Phillips		X
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael		X	Dave Russel	X	
Mark Kincaid		X	Jake Gibbs	X	
Dave Archambault	X		Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Mike Brochu	X		¹ Frankenstein ² Yingst	X	
David Parker		X	Claude Sterling	X	
Cindy Haws	X		Craig Burns	X	
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)	X		Richard Chasm	X	
Blair Nash	X		Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Amy Amoroso	X		John Schaefer	X	

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Jake Winn	Judy Smith	Harold Ettelt	Andrea Rangeloff	Andrew Janos
Tullia Upton	Heather Bartlett	Sally McKain	Jim Long	Susan Lee
Christopher Cora	Dr. Lenny Schussel	Brian Swift	Ross Greedy	Nancy Geyer
Matt Ruwaldt	Eric Riley	Sandy Lyon	Dan Jenkins	Kelly Crispen

Denise Baker-Kercher

Greg Aiken

Bob Kinyon

APPROVAL OF MINUTES: The minutes and staff report from the January 18, 2010 meeting were approved via consensus with a motion from Dave Archambault and a second from Dave Russel.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Jim Long: Announced a Lunch Bunch presentation on *Douglas County's Economy and Natural Resources* at the Roseburg Country Club, March 8 from 11:30-3:00. RSVP to Jim at jblong@dcwisp.net or 541-673-3713. Presenters will be Tom O'Brien (Network of Oregon Watershed Councils), Shelley Wetherell (Friends of Douglas County), Gary Groth (Director of the County Land Department) and Jim Proctor (Founder of the Alder Creek Community Forest near Canyonville).
- Stanley Petrowski: The memorial planting event for Jim Lee will be at the North Bank ranch house after the council meeting today.
- Jake Winn: A second memorial service for Jim Lee will be held Saturday at 11:00 a.m. at the MarshAnne Winery at 381 Hogan Road, Oakland.

PRESIDENT'S REPORT: Stanley Petrowski:

- The Derby and Umpqua Watersheds banquets were well represented by PUR members.
- The 2011 Beaver Conference was a huge success. Thanks to the PUR Board of Directors for their support of this event. One of the highlights was the presence of Paul Ramsey from Scotland (Banff Castle Estates). Twenty-five beaver translocation permits are now available at ODFW for Leonard and Lois (Beaver Advocacy Committee).

- **TREASURER'S REPORT:** Tracy Pope: Tracy provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	18,226.43	31,019.81
Outstanding Bills	41,283.81	97,526.67
Cash on Hand	(23,057.38)	(66,506.86)
Unrestricted Funds	156,022.68	156,154.96
Funds Requested	175,406.00	172,582.75

STAFF REPORT:

- Eric Riley, Restoration Coordinator:
 - Worked with staff on completing the OWEB Watershed Council Support Grant and drove it to OWEB in Salem
 - Conference Call with Bob and Sue Abbott (Nat'l. Park Service) about the Water Trails Project to discuss the scope of the project and establish a baseline relationship to work from
 - Completed the close out for all 2010 projects and currently working with staff to complete Final Reports
 - Ran the Cascade Half Marathon in Turner, OR in 1 hour and 45 minutes
 - Attended the Watershed Council Meeting and presented with Ann Kercher on UBFAT
 - Conducted the first Water Trails meeting with the initial Steering Committee. The meeting included a call in from Sue Abbott our NPS Facilitator. Details work worked out on scope, vision and organization. The Grant that we have received is not financial, but rather Sue Abbotts time. The group will host her on a visit to the Umpqua this summer to continue developing the project. The group's Executive Committee met at Tomaselli's a week later to begin work on the Water Trails vision, mission statement, goals and objectives and a name. Meeting notes sent to Directors and Alternates
 - Worked with Mark Grenbemer and Debbie to adjust and finalize grant requests for the October OWEB Grants
 - Participated with staff and partners at Wolf Creek, Upper Smith River and West Fork Smith River coordination meetings to finalize design and logistical requirements for 2011 implementation. Work is ongoing in designing these projects. Logs requirements are 90% identified and we have started talking with suppliers for logs
 - Worked with Terry and Casey Baldwin on contract administration for various projects
 - Spent a day in the field with Casey Baldwin to look at ongoing Elk Creek Restoration Project and looked at Upper South Umpqua River Restoration Project past and future sites in preparation for upcoming work in 2012
 - Visited Norton Creek Riparian Restoration and Kennedy Ranch Projects with Terry and Ann Kercher to inspect revetment, planting, and channel realignment work
 - Conducted field recon of West Fork Canyon Creek with Cory Sipher and Jonas Parker to identify potential project sites and inspect/monitor PUR FP Project on Tick Creek tributary

- Hosted TAC meeting at ODFW. Meeting was intended to reinvigorate the TAC and discuss the organization, structure and purpose. Meeting notes sent to Directors and Alternates
 - Worked with Writer, Terry Otto, on submitting an article for publication in the Salmon Trout Steelheader magazine. Article focused on restoration work in Wolf Creek and Dean Creek
 - Attended Education and Outreach meeting
 - Phone conference with Sandy and Tullia, a PhD Student regarding potential mineral monitoring project in the South Umpqua River. We are awaiting additional information on the scope of this project before any decisions of support will be made.
 - Worked with Terry, Bob, Casey Baldwin and Amy Amoroso to review and discuss the future of the Pacific Coastal Salmon Recovery Fund grant. A meeting is schedule for 10FEB11
 - Was the Guest Speaker at the Kiwanis Club luncheon meeting and discussed my role at PUR, what PUR does and my military experiences.
 - Attended 2 of 3 days of the Beaver Conference in Canyonville.
 - Worked with Amy Pinson-Dumm to prepare and send a grant proposal to the National Forest Foundation for Council Support.
 - Coordinated with Columbia Helicopters for 2011 work.
 - Worked with Bob on reviewing the Executive Director Binder. Initial review complete and transition plan is in full effect.
 - Guest Speaker at 10FEB11 DTO Breakfast meeting. Discussed PUR update and my military experiences.
 - Project design on Rock Creek with Terry and Roseburg BLM Fishheads.
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll
 - Paid bills
 - Participated as a tester for OWEB's new Restoration Inventory reporting
 - Prepared fund requests
 - Helped prepare final reports for submission
 - Terry Burleson, Planner:
 - Worked on the final edits to the OWEB council support grant.
 - Formatted an excel worksheet for PUR staff to track grant support for individual staff and contractors.
 - Worked with Ross Greedy to develop a one page handout for the 2010 Weed Day.
 - Coordinated with Portland consultants on a log donation from the Weaver Road extension project. Any conifers taken for the new road right of way will be donated to PUR for instream restoration projects.
 - Worked with Debbie and Mark Grenbemer, OWEB, to move project funds around and accomplish more riparian restoration on Days Creek.
 - Coordinated and ran a planning meeting for the Wolf Creek and Upper Smith River restoration projects.
 - Spent an inordinate amount of time to write the final report for an OWEB grant that included the culvert replacements on Clarks Branch Creek at Dole and Richardson roads, a tributary to Mill Creek in Umpqua, and West Fork Canyon Creek.
 - Worked with Ann Kercher to plan and implement riparian restoration on Norton and Williams creeks as well as Clarks Branch Creek.
 - Attended and provided input for the West Fork Smith River restoration planning meeting.
 - Visited the Shepherd ranch in Kellogg to see if PUR can partner with CREP to meet the landowner's goals of restoring a stream on the property. Went on a side visit to see another CREP project near Elkton that will eventually be supported by a small grant from the Umpqua Soil and Water Conservation District.
 - Attended the TAC meeting.
 - Started writing final reports for various closed out OWEB grants.
 - Coordinated the final OWEB Small Grant Team meeting for the biennium ending June 30, 2011. I chair the team and am responsible for pushing the paperwork through in a timely manner. The final meeting will be March 24th.
 - Attended the five cent tour of Rock Creek to see the many restoration opportunities in the watershed.
 - Attended a meeting at the CCBUTI office with Amy Amoroso, Bob Kinyon, and Casey Baldwin to discuss the future of the Pacific Coastal Salmon Recovery Fund grant the Tribe holds. We will also discuss the next opportunity to apply for this grant.
 - Worked with Eric to identify the next grant deadlines and what projects PUR will submit.
 - Sandy Lyon, Monitoring Coordinator:
 - Worked on data

- Did two Cow Creek, one with Heather and one with Jim Yingst who filled in so that Heather could assist at the Beaver Conference
- Attended one morning of the Beaver Conference
- Attended monitoring part of the Wolf Creek planning meeting
- Heather did the South Umpqua run with Jim Yingst, the Elk Creek run with Diane Phillips, the Coast and Myrtle Creek runs with M. A. Hansen in addition to the last spawning survey in Wolf Creek and UBFAT culvert surveys
- I'd like to express our thanks to Jim Yingst for joining in on our volunteer monitoring runs. His help is much appreciated. Of course, thanks always go to M. A. and Diane for their continued support.
- Matt Ruwaldt, Wetland Project Manager:
 - Designed WFSR boulder weirs and tree pulling locations With Dan Jenkins
 - Attended the PUR board and staff meeting
 - Attended two water trails meetings
 - Wrote final reports for Charlotte/Luder/Upper Dean projects
 - Took "King Tide" photos
 - Organized and lead WFSR planning meeting #4
 - Attended an estuary workshop in Salem
 - Attended the Beaver Conference with my father
- Kris Lyon, Technical and Monitoring Associate
 - Completed Fish Tales newsletter
 - Put all newsletters on the PUR Website
 - Gone back to college, see you in May
- Brian Swift, Smith River Watershed Council Coordinator:
 - Attended Lower Umpqua Economic Development Forum meeting in Reedsport, delivered application for myself to fill their vacant board position
 - Had a wonderful time leading a naturalist hike for 50 Reedsport Community Charter School students
 - Spent 5 days with Dan Jenkins designing bolder/tree sites on mainstem West Fork Smith River
 - Attended Umpqua Water Trails meetings in Roseburg and Elkton
 - Attended Umpqua Watersheds banquet
- Nancy Geyer, Education and Outreach Program Manager:
 - Attended the January board meeting.
 - Arranged for 12 PUR representatives to attend the February 10th Festival and Events Management workshop at UCC.
 - Wrote and submitted an article to the Douglas County News-Review and the Eugene Register Guard about PUR's Patriotic Employer award. A version of the article appeared in the Thursday, February 3rd edition of the News-Review (page 2).
 - Picked up the FILP salmon moulds (currently being stored in PUR's basement).
 - Outlined a general plan with PUR and Phoenix staff to continue Ross Greedy's position in 2011-2012.
 - Met with the E/O committee and with Ross Greedy and Thomas McGregor.
- Ross Greedy, AmeriCorps Participant:
 - Fish toss game
 1. Fish toss curriculum
 2. Prize purchases
 - Outreach weed brochure
 - PUR/PHX crew day
 - Water trails meetings
 1. Minutes
 2. Vision
 3. Goals
 4. Mission statement
 - Local homeless count
 - BLM partnership meeting
 - Arbor Day activity planning
 - Deer Creek water quality curriculum

- Ann Kercher, Culvert Inventory Specialist
 - Continuing to work on the culvert survey (UBFAT) project.
- Amy Pinson Dumm, Grant Writer:
 - Summarized RFPs for Pacific Salmon Coastal Recovery Fund, Estuary Restoration Grant, and NFF Matching Awards program for PUR staff.
 - Worked on OWEB Council Support Application with PUR staff at the office.
 - Reviewed SRWC Council Support application for Brian Swift.
 - Worked on grant application for NFF Community Capacity and Land Stewardship (CCLS) Program for council support.
 - Attended water trail committee meeting at BLM office.
 - Called Adam Liljebblad at NFF and discussed CCLS application.
 - Worked on letter of intent to Bonneville Environmental Foundation (BEF) Model Watershed Program for Wolf Creek monitoring and evaluation and sent draft to Jeff McEnroe.
 - Worked with Eric and Bob at PUR office to finalize CCLS application materials.
 - Received/started working through comments on BEF LOI from Jeff McEnroe, Jake Winn and Scott Lightcap.
 - Researched grant opportunities; revisited Autzen Foundation, Collins Foundation and Meyer Memorial Trust grant programs.
- Bob Kinyon, Coordinator:
 - Cancelled Water Trails grant proposal to Oregon Parks and Recreation – was premature in the planning timeline.
 - Conference call with Eric and Sue Abbott, technical advisor with the National Park Service regarding Water Trails planning.
 - Picked up salmon sculpture molds at the old Roseburg fire hall with Eric. They are stored in the PUR basement.
 - Completed editing the OWEB council support grant application.
 - Dealt with numerous emails and phone calls regarding the mysterious “J. Scott”.
 - Followed up on purchase of PUR table(s) at the Umpqua Watersheds and Derby banquets.
 - Staff meeting and staff funding timeline exercise on January 18th.
 - Attended water trails steering committee meeting at Roseburg BLM
 - Collaborated with Jim Long and Tom O’Brien (NOWC) executive director for a conference call in preparation for Tom’s visit to PUR on March 8th and as speaker at the Lunch Bunch lunch meeting later the same day.
 - Participated in W. Fork Smith River coordination meeting at PUR.
 - Completed the ED Guide, *A Guidance and Resource Tool*, as a succession plan for Eric. Spent 1 ½ hours with Eric going through the guide in detail.
 - Participated in the PUR TAC meeting at the ODFW conference room.
 - Met with the Water Trails core planning group at Elkton.
 - Reviewed and edited monitoring and final reports.
 - Attended the E/O committee meeting held at PUR. There were 8 members in attendance.
 - Conference call with Eric, Terry and Casey Baldwin regarding the Tribe’s Upper S. Umpqua grant from NOAA.
 - Worked with Debbie and Kristen Swanson of NOWC to set up Google Groups email program for the master PUR email list.
 - Attended Derby banquet at the fairgrounds.
 - Worked with Amy Pinson Dumm and Eric on a National Forest Foundation grant proposal for capacity building.
 - Attended the DTO breakfast meeting on February 10th. Eric got his first exposure to the major movers and shakers in the county. He spoke about PUR accomplishments for 2010 and his two deployments to Iraq.
 - Joined Terry and others for a meeting with Amy Amoroso to discuss Tribal collaboration on a NOAA grant for the South Umpqua.
- Additions to staff report at today’s meeting:
 - Bob Kinyon reported that Zurich Insurance Company had refused to cover costs associated with the Rock Creek pipeline project claim. Dave Russel questioned whether the type of liability insurance the council carried was appropriate for our needs in light of the above. Bob will send out a doodle message to the membership to schedule a meeting of the Policy/Procedures Committee to investigate this issue.
 - Eric Riley announced that the partnership of ODFW, BLM, Roseburg Resources Co and PUR were recently granted the “*Fisheries Team of the Year*” award by the Oregon Chapter of the American Fisheries Society. This award recognizes these partners for exceptional restoration work in Wolf Creek and across the Umpqua Basin. The awards banquet will be in Bend on February 23rd. Dan Jenkins, ODFW fisheries biologist, opined

eloquently about how important this award is for PUR and the other partners. The award validates the success of the team who are regionally recognized for excellence in restoration.

- Ross Greedy represented PUR at the Douglas County Weed Day event.
- Andrea Rangeloff and Andrew Janos, PUR seasonal employees, are writing up a report on their salmon spawning surveys in Wolf Creek.
- Bob Kinyon talked about the new Google Groups email list. Most members are signed up. Bob will ask Debbie to send out a *test message* today. If a member present doesn't receive the message within two days, contact the office.

UNFINISHED BUSINESS: None

NEW BUSINESS:

- Richard Chasm noted that the board of the Olalla/Lookingglass Water Control District was welcoming new board members. The district is also reviewing applications for a new district manager. Richard would like to have the O/LWCD make a presentation at a future PUR monthly meeting.

PRESENTATION(S): Update on the Formosa Acid Mine Cleanup: Denise Baker-Kercher, Judy Smith and Christopher Cora from EPA. Susan Lee represented the BLM and Greg Aiken represented ODEQ.

- Denise and Chris described the project timeline, current and past sampling efforts at the Formosa Mine and answered member's numerous questions regarding the cleanup. Christopher will be taking over management of the Formosa Superfund Site from Denise who will be moving on to manage a different site. Judy, Greg and Susan chimed in with additional information. The five principals stayed after the meeting for ½ hour to answer additional questions from the members. It was suggested that the August PUR tour should be to the Formosa Mine Site.
- Eric has a copy of the EPA Power-Point presentation on a thumb drive. Contact the PUR office if you would like to view the slide show.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley – The last TAC meeting was January 27th with 12 members in attendance. The next meeting will be the end of March – TBA. The frequency of meetings will be quarterly.
- Finance Committee: Tracy Pope - None
- Nominations Committee: Alan Bunce –
 - Paul Heberling has put his name up for consideration for the office of President-elect which needs to be filled after June 30th. Other members interested in this position should contact Alan (officers need not be directors). The Board will select the President-elect at the May 17th council meeting.
 - The *Member-at-large* Board position will also be vacant after June 30th. Again, those interested members should contact Alan. The Board nominates individuals for this position and the members vote for the *Member-at-large* at the annual meeting in July.
 - Eric Riley requested that a PUR member step forward and take over the Corporation Secretary position when Bob Kinyon retires in June. Bob currently functions as both ED and Secretary. The duties of the Secretary are outlined in the bylaws which are on line at www.UmpquaRivers.org. If interested, contact Alan Bunce.
 - Alan asked that Directors make a concerted effort to fill their vacancies for Alternates.
- Education Committee: Nancy Geyer
 - The article Nancy wrote for the *Patriotic Employer Award* appeared in the *News-Review*.
 - Several PUR members attended the event planning workshop last Thursday at UCC.
 - PUR will not be represented at the Sportsmen's Show at the fairgrounds this year.
 - PUR will be at the Earth Day event at the fairgrounds on April 16th.
 - Nancy thanked Harold Ettelt for donating \$1,000 worth of supplies and tools for kids to make fishing spinners.

ITEMS FOR NEXT MEETING AGENDA:

- The March 15 meeting will feature PUR planners describing project proposals to be submitted to OWEB at the offering in April.

UPCOMING MEETING ANNOUNCEMENTS:

- Jake Winn announced that the kickoff meeting for the *BLM Pilot Project* will be February 16 and 17.
- Jan Tetreault welcomed members to a meeting of the Coastal PAC on the 17th at 5:30 in Reedsport.

- Harold Ettelt noted that on the 26th of February the Umpqua Fly Fishermen's Association will have an event at the Reedsport High School.

NEXT MEETING: Tuesday, March 15th at 9:00 a.m. at the ODFW conference room, 4192 N. Umpqua Highway.

ADJOURN The Board meeting was adjourned at 11:19 a.m.

/S/ Bob Kinyon
PUR Secretary

Draft