

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date September 21, 2010

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg OR

CALL TO ORDER:

The PUR president-elect, Darin McMichael, called the meeting to order at 9:00 a.m. The PUR president, Stanley Petrowski, arrived during the introductions.

INTRODUCTION AND ROLL CALL:

There were forty people in attendance. There was a quorum of directors present.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen		X
Stanley Petrowski (President)	X		Dianne Phillips	X	
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael	X		Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling	X		Bill Rice		X

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Jim Yingst	X		¹ Frankenstein ² Brochu		X
David Parker	X		Claude Sterling		X
Cindy Haws	X		Craig Burns	X	
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)	X		Richard Chasm	X	
Blair Nash	X		Vacant		
Rich Grost		X	Vacant		

County	Present	Absent	Alternate	Present	Absent
Tom Manton	X		Nathan Reed	X	

Tribes	Present	Absent	Alternate	Present	Absent
Steve Rondeau		X	John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Craig Street
Eric Riley
Nancy Geyer

Jeff McEnroe
Matt Ruwaldt
Ann Kercher

Jake Winn
Heather Bartlett
Harold Ettelt

Sandy Lyon
Ron McMullin
Tim Walters

Terry Burleson
Ross Greedy
Dan Jenkins

Jerry Solley
Bob Kinyon

Amy Pinson Dumm

Russ Hill

Zory Hill

Kelly Crispen

APPROVAL OF MINUTES: The minutes and staff report from the July 19th, 2010 annual meeting were approved via consensus with a motion from Tom Manton and a second from Mike Flewelling.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Jan Tetreault handed out a copy of a news article from *The New Yorker* titled “The Scales Fall”, an expose on ocean fisheries around the world.
- Richard Chasm announced that the “Brew Fest”, hosted by Umpqua Watersheds last weekend at the fairgrounds, was a great party.

PRESIDENT’S REPORT: Stanley Petrowski

- Stan commented on the PUR beaver tour, held in August, in the South Umpqua – Elk Creek area. There were about 60 people in attendance.
- There will be an executive committee meeting following the board meeting. These meetings are held periodically to keep the officers abreast of what’s happening at PUR. Bob Kinyon and Eric Riley will provide staff input.

TREASURER’S REPORT: Tracy Pope:

- Tracy provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	101,952.29	81,582.45
Outstanding Bills	715.46	2,574.57
Cash on Hand	101,236.83	79,007.88
Unrestricted Funds	158,670.55	156,474.00
Funds Requested	71,824.00	208,283.70

STAFF REPORT:

- Bob Kinyon, Coordinator:
 - Worked with EPA to set up site tour of the Formosa Mine Superfund site for the Formosa Mile Cleanup (FMC) subcommittee. Attendees traveled to the site on August 26th.
 - Visited construction site on the Mike and Pauline Danielle ranch of a three-sided box culvert being installed.
 - Collaborated with Leonard and Lois Houston of the Beaver Advocacy Committee to facilitate the August 17th beaver tour of the Tiller/Elk Creek region. The YMCA bus with 14 passengers also accompanied the PUR-rented bus. There were 53 people who signed the sign-up sheet. A head count revealed 61 attendees, which included landowners.
 - Met with planning staff on the 18th to coordinate current and future projects.
 - Agreed to administer a FS-funded project to build a boat wash trailer to be used at launches at Diamond and Lemolo lakes. Al Johnson, FS hydrologist, arranged funding and will supervise construction. Tony Duarte, D.C. Public Works, will build the machine. He has built several in the past.
 - Attended a Technical Working Group meeting at the Toketee PPL compound. There were 9 agency reps and 1 scientist along with Brian Swift and Judy Kinyon. After the meeting the group arranged a boat trip for Bob, Judy and Brian on Lemolo Lake to observe the tui chub trap net sites.
 - Continued to coordinate with Nancy Geyer and Sarah Davis to select an AmeriCorps participant to do outreach/education for PUR and Phoenix School. Ross Greedy is our chosen candidate. He will miss the orientation on the 2nd but will be available on the 13th of September.
 - Went to PremierWest Bank twice to wire grant money to the escrow account with US Bank in Portland. Contract work for the Rock Creek fishway will be paid directly from the escrow account.
 - Scheduled and attended a nominations committee meeting at PUR. Alan Bunce chaired the meeting. Those in attendance were Alan, Stanley Petrowski, Mike Flewelling, Dave Russel, Blair Nash and I.
 - Conference call with Nancy Geyer and Megan Kleidecker (OSU Extension) regarding developing a realistic budget for the upcoming Master Watershed Stewardship training.
 - Inspected Morgan Creek culverts (2).

- Sign Xpress in Roseburg will be making the plaques for the salmon sculptures. Nancy Geyer will be seeking text for each sign from fish squeezers within the PUR membership.
- Worked with PUR staff on a grant budget exercise to evaluate future salary and benefits coverage.
- Attended a planning meeting at the courthouse to assist with a FERC exercise in October.
- Developed and distributed an EPA-reviewed Request for Proposals to hire a consulting technical advisor for the Formosa Mine Superfund Site cleanup. Closing date is September 7th.
- Met with Craig Street, fisheries biologist on the Diamond Lake Ranger District, along with Eric to discuss a potential OWEB proposal for gravel augmentation in the N. Umpqua below Slide Creek dam to create salmon spawning habitat.
- Will be on vacation from September 9th through the 19th. Contact Eric or Debbie in my absence.
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll
 - Paid bills
 - Prepared & received many fund requests
 - Made copies of documents for Paul Nolte
 - Prepared for and participated in staff exercise for future funding needs
 - Made several trips to Tracy's office to get 2nd signature for checks
- Eric Riley, Restoration Coordinator:
 - Met with Bill Wynkoop to discuss potential project on Jack and Hardscrabble Creeks.
 - Worked with Coos BLM, ODFW and Matt Ruwalt to complete design work in Upper West Fork Smith River. Some helicopter log placements will take place in October 2010 in two of the tributaries. The remainder of the work will occur in 2011.
 - Attended Beaver Tour in Elk Creek of the South Umpqua River. Served as the Official Honey Bucket Transportation Specialist.
 - Worked with Bob, Terry and Matt to strategize and prioritize upcoming grant proposals for October OWEB grant cycle.
 - Represented PUR at a BLM Field Tour of the Roseburg BLM District. I spoke, along with Scott Lightcap, Roseburg BLM Fisheries Biologist, about building partnerships between federal landowners, private industrial landowners and individual private landowners. My focus was on restoration partnerships and how the Council has become the conduit to bring all of these stakeholders together to best benefit the resource.
 - Established and Administered 22 contracts, all work being accomplished this summer.
 1. 9 Culvert/Fish Passage Projects
 2. 8 Instream Projects
 3. 3 Tree Felling Projects
 4. 2 Log Hauling/Skidding Projects
 - Conducted Project Inspection on several projects:
 1. Jackson Creek FP
 2. Haines Creek FP
 3. Morgan Creek FP
 4. Morgan Creek SP
 5. Hall Ranch PPL Bridge Installation (not our contract, but a landowner we are working with)
 6. Poole Creek FP
 7. Fate/Days Creek SP
 - Met with Matt Ruwalt and Dave Horrax of Columbia Helicopters to establish timeline for Charlotte, Luder and Dean Creek Instream Restoration Projects to be implemented in October 2010. Had a second meeting with Mike Dauenhauer, Columbia Helicopters Project Manager to discuss further details for project implementation.
 - With the help of Terry and Matt, coordinated and facilitated in-water work extensions with Laura Jackson of ODFW.
 - Met with Casey Baldwin, Bob, Stan and the landowner of Elk Creek Instream Project to review project design and discuss contract details. Contractor met us on site and was able to see all of the project before the contract was drawn up and signed.
 - Attended EPA Formosa Mine Tour along with Sandy, Heather and Stan.
 - Met with Bob and Craig Street of the Diamond Lake Ranger District, USFS to discuss project proposal for gravel augmentation in Upper North Umpqua.
- Terry Burleson, Planner:
 - Toured prospective contractors to the Morgan Creek and Fate/Days Creeks instream projects.

- Worked as the Contract Officer's Representative (COR) and inspected fish passage project work at Jackson Creek, the Hall Ranch, Haines Creek, Poole Creek, and Kennedy Creek.
- Inspected instream restoration work at Morgan Creek and Fate and Days Creeks.
- Sandy Lyon, Monitoring Coordinator:
 - Attended Beaver Tour on August 17th, took photos.
 - Attended Formosa Mine tour on August 26th took photos.
 - Participated in a grant budget exercise to evaluate future salary and benefits coverage.
 - Training new monitoring technical assistant Heather Bartlett.
 - Continued monitoring Cow Creek run twice per month for the Tribe.
 - Continued weekly volunteer monitoring of our four runs with M.A. Hansen and Jean Blair who is coming back from Portland every other week.
 - Directed Heather and Kris to carry out cross-section work of boulder weirs and BLM structures in Wolf and Little Wolf Creeks.
- Matt Ruwaldt, Wetland Project Manager:
 - Attended a project prioritization meeting with Eric, Terry, and Bob
 - Helped organize and attended the Smith River Country fair
 - Toured the WFSR with Dan Van Slyke and Dave Horax of Columbia Helicopters
 - Toured Charlotte, Luder, Upper Dean Creeks with Eric and Dave Horax
 - Attended the SRWC Meeting
 - Participated in the Grant funding exercise at PUR
 - Assisted Randy Smith with tree selection for the Charlotte, Luder, and Upper Dean Creek projects
 - Arranged a helicopter landing and staging site on Dean Creek
- Kris Lyon, Technical and Monitoring Associate
 - Second year at Lewis and Clark College
- Brian Swift, Smith River Watershed Council Coordinator:
 - Limited out on crab two days in a row out of Windy Bay, no salmon yet, been hearing about lots of sturgeon caught in the river around Reedsport.
 - Worked on annual work plan for SRWC coordinator.
- Ann Kercher, Culvert Inventory Specialist
 - Reviewed ODFW Crosswalk with Eric. The Crosswalk is a tool to help integrate UBFAT data into the Oregon Fish Passage Barrier Standard which is being implemented by ODFW.
 - Prepared and gathered equipment for culvert survey training in Smith River.
 - Created Smith River field maps and corresponding spreadsheet containing landowners, contact information and culvert location.
 - Sat in on the semi-annual PUR budget exercise.
 - Began training with Brian Swift and Heather Bartlett who will both conduct culvert surveys in the Smith River watershed. We discussed the purpose of the project, survey protocol, and surveyed the replaced culverts on Clark's Branch Creek.
 - Continued field training with Brian in Lower Smith River.
 - Continued field training with Heather in Upper Smith River.
- Nancy Geyer, Education and Outreach Program Manager
 - Introduced Ross Greedy, AmeriCorps participant, who will perform outreach/education duties for both PUR and the Phoenix Charter School. This collaborative project is partially funded by Title III funds, garnered by Phoenix School, through the D.C. Commissioners.
 - Nancy is working on developing fisheries plaque text for the salmon sculpture project being implemented by the FILP (Ford Institute Leadership Program). The text for the plaques is due on September 30th.
- Other:
 - Bob addressed the potential lawsuit by attorney Yazbeck of Portland, who is trying to make the case for tying PUR into the contract dispute between ODFW and a pipeline contractor at the Rock Creek Fishway project on the North Umpqua. Both the PUR attorney Paul Nolte and the Attorney General's office in Salem don't believe there is any justification to add PUR as a litigant, since PUR is not a party to the construction contract.

- Eric stated that PUR had three capital project grants approved in September by the OWEB board. He also noted that the council will have accomplished 13 fish passage and 8 structure placement projects during the 2010 field season.
- Stan asked, "Do we know what culverts the county is installing this year, or next?" There was a discussion regarding lack of coordination between PUR and the county regarding fish passage culverts. Tom Manton volunteered to be the primary liaison to see that information gets passed back and forth.

UNFINISHED BUSINESS: None

NEW BUSINESS: None

PRESENTATION(S): Introduce and present project proposals to the PUR board for submission to OWEB on October 18th: Eric Riley, Terry Burlison, Sandy Lyon, Matt Ruwaldt, Craig Street and Ron McMullin.

- West Fork Smith River helicopter log placement and effectiveness monitoring: PUR – Eric
- Wolf Creek helicopter log placement and effectiveness monitoring: PUR – Eric, and Roseburg BLM – Jeff McEnroe
- Mill Creek (Kilkenny) Fish Passage: PUR – Terry
- Seneca project (Hardscrabble and Jack Creeks in the Elk Creek W-shed): PUR – Eric, and Seneca – Bill Wynkoop
- Sagabeard Fish Passage (2): PUR – Eric, and Roseburg Resources Co. - Mark Wall
- N. Umpqua Gravel Augmentation: USFS – Craig Street, Diamond Lake RD
- Steamboat Creek helicopter log placement: USFS – Ron McMullin, North Umpqua RD
- Upper Scholfield Creek helicopter log placement: PUR – Matt, and ODF – Randy Smith
- Technical Assistance (6 Tribes, Lower and Middle Scholfield Creek wetlands and Roseburg Resources Co parcels): PUR – Matt
- Monitoring: Sandy recommended that she seek grant funding to take on three areas of work, 1) water quality testing in the mainstem and S. Fork of Middle Creek near Glendale; 2) get training for PUR monitoring staff to identify various types of toxic algae. Once sampled and identified, the information would be turned over to the D.C. Health Department; and 3) training to identify macroinvertebrates, which are a better determinant of water quality than the 6 criteria currently employed.

COMMITTEE REPORTS:

- Technical Advisory Committee (TAC): Eric Riley has assumed the role of chair of the TAC. Eric is reviewing past policy papers on the role and structure of the TAC.
- Finance Committee: Tracy Pope met with staff to evaluate how the HRA (Health Reimbursement Arrangement) was working.
- Nominations Committee: Alan Bunce – Alan announced that the Nominations Committee had met and reviewed PUR policies for filling vacancies for board members and alternates. He also noted that Dianne Phillips is the new alternate for Stanley.
- Events Committee: Richard Chasm
 - The river cleanup went as planned on the 11th and 12th of September. Most of the trash was located where people tend to congregate, such as swimming and fishing areas. There is another SOLV-sponsored river cleanup going on in Oregon this Saturday. Russ and Zory Hill are involved in the river cleanup of the South Umpqua as part of this effort. Richard passed around flyers for the event.
- Education Committee: Nancy Geyer
 - See Nancy's staff report above
- Formosa Mine Clean Up Subcommittee: Cindy Haws, Chairperson
 - Cindy reviewed the Technical Advisor hiring discussion held at the subcommittee meeting on September 8th. There were three candidates for this position funded by an EPA TAG grant: Lenny Schussel, Carlos Figueroa and Tom Manton. Candidates were scored by each member of the subcommittee and then summarized by Cindy, who took notes. Tom Manton scored highest of the three and was recommended for the TA position. There was a discussion regarding the qualities and shortcomings of each candidate as expressed in their individual applications. Each candidate was thoroughly vetted as to qualifications, pricing and experience in toxic cleanup activities. Conflict of interest was discussed at length.

Cindy made a motion to the PUR board that Tom Manton be hired as the Technical Advisor for the Formosa Mine Cleanup project. Stanley provided a second to the motion. Tom announced that he would recuse himself from the vote. After much discussion, the President called for the question. Jan Tetreault blocked the motion. Bob Kinyon read the decision making process from the PUR bylaws regarding a block. The bylaws require a period of reflection and discussion among directors who are then to convene a special meeting from seven days to 60 days after the block is announced to try to find consensus.

A special meeting has been scheduled for next Tuesday, September 28th at 9:00 a.m. at the ODFW conference room. The motion to hire Tom Manton will be discussed and decided at that time.

ITEMS FOR NEXT MEETING AGENDA:

- Bob announced that Ralph Lampman will address the membership at the October 18th council meeting. Ralph will summarize his lamprey research for the past two years on the North Umpqua.
- The November 16th council meeting will be a work session for the board to update the 2008-2011 strategic plan and to conduct a board assessment.
- December 21st is the regularly scheduled meeting date for that month; however Christmas is at the end of that week. By unanimous consent, the date was moved forward to Tuesday, December 13th and this will be a public meeting at the library where PUR staff will present accomplishments from the 2010 season. As some members stated, "We need to blow our own horn once in a while".

UPCOMING MEETING ANNOUNCEMENTS: None

NEXT MEETING: Ralph Lampman will be the guest speaker at the October 19th Watershed Council meeting at 9:00 a.m. at the ODFW conference room.

ADJOURN The meeting was adjourned at 12:49 p.m.

/S/ Bob Kinyon
PUR Secretary