

Partnership for the Umpqua Rivers

MONTHLY MEETING MINUTES

Date March 16, 2010

Place ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg OR

CALL TO ORDER:

The PUR president, Stanley Petrowski, called the meeting to order at 9:00 a.m.

INTRODUCTION AND ROLL CALL:

There were thirty-three people in attendance. There was a quorum of directors present.

After introductions, Stanley presented Bill Rice with a plaque, commemorating his seven years of service to the Partnership as a volunteer director, alternate and member.

DIRECTORS AND ALTERNATES:

Agriculture & Livestock	Present	Absent	Alternate	Present	Absent
Jan Tetreault	X		M.A. Hansen	X	
Stanley Petrowski (President)	X		Vacant		
Paul Heberling	X		¹ Huebner ² Swingley		X

Timber, Aggregate, Construction & Mining	Present	Absent	Alternate	Present	Absent
Darin McMichael		X	Dave Russel	X	
Mark Kincaid	X		Jake Gibbs		X
Dave Archambault	X		Carol Whipple		X
Mike Flewelling	X		Vacant		

Fishing, Recreation & Conservation	Present	Absent	Alternate	Present	Absent
Jim Yingst		X	¹ Frankenstein ² Brochu	X	
David Parker	X		Claude Sterling		X
Gerald Wisdom	X		Craig Burns	X	
Ken Ferguson		X	Stan Vejtasa		X

Cities, Special Districts & Public Utilities	Present	Absent	Alternate	Present	Absent
Tracy Pope (Treasurer)	X		Richard Chasm	X	
Blair Nash	X		Vacant		
Vacant			Rich Grost		X

County	Present	Absent	Alternate	Present	Absent
Tom Manton		X	Nathan Reed		X

Tribes	Present	Absent	Alternate	Present	Absent
Steve Rondeau		X	John Schaefer		X

Members at Large	Present	Absent	Alternate	Present	Absent
Alan Bunce	X		Janice Green		X

OTHERS PRESENT:

Denise Dammann
Glenn Harkleroad
Debbie Thornton
Jerry Solley

Grant Ruhlman
Todd Buchholz
Sandy Lyon
Bob Kinyon

Jake Winn
Fabian Carr
Brian Swift

Bill Rice
Terry Burleson
Tim Walters

Harold Ettelt
Laura Smith
Laura Jackson

APPROVAL OF MINUTES: The minutes and staff report from the February 16, 2010 watershed council meeting were approved via consensus with a motion from Mark Kincaid and a second from Ed Frankenstein.

GENERAL DISCUSSION AND PUBLIC INPUT:

- Ed Frankenstein gave a report on the Umpqua Fishermen's Association efforts to raise Chinook salmon from eggs for 2010 release. The eggs were hatched in Berry Creek. There was only 9% mortality. They are getting ready to transfer 202,000 eyed-eggs to the Canyonville acclimation ponds. The fry will later be released into Calapooya Creek. These salmon will be fin-clipped before release and available for fishermen in about 3 to 4 years. These Chinook grow about 10 lbs/year in the ocean.
- David Parker attended an Environmental Law Conference in Eugene. The water issues in the Klamath Basin were discussed. The collaborative approach used by all affected parties to resolve conflicts is an impressive model.

PRESIDENT'S REPORT: Stan Petrowski

- Stan commented on the lack of moisture in the Tiller area and wondered aloud whether this will be a drought year.

TREASURER'S REPORT: Tracy Pope:

- Tracy provided the following financial report:

Description	\$ Previous Month	\$ Current Month
Bank Accounts	91,032.45	30,194.10
Outstanding Bills	140,089.14	39,097.54
Cash on Hand	(49,056.69)	(8,903.44)
Unrestricted Funds	154,098.01	155,968.23
Funds Requested	186,820.67	169,887.93

Bob added that he has a signed agreement from Roseburg BLM for \$415K in stimulus funding for six culvert installations in 2010: 2 on Little Wolf Creek; Kennedy Creek near Metz Hill; Morgan Creek on the S. Umpqua; Mill Creek near Umpqua and Jackson Creek on the BLM N. Bank Ranch.

STAFF REPORT:

- Bob Kinyon, Coordinator:
 - Reviewed invoice for Brian Swift, SRWC with Leo Naapi, the WC treasurer
 - Attended February 16th WC meeting at ODFW
 - Sandy and I visited with John Compton, Elkton landowner, about instream water rights
 - Attended TACS training in Medford
 - With approval of Executive Committee, donated \$140 to purchase meat for a BBQ to honor ONG troops on their return. Event will be at Whistler Bend Park on Saturday, May 29
 - Hired a new seasonal, Andrew Janos, through Cardinal Services to assist ODFW staff with smolt-trapping in Calf Creek, Copeland Creek and the Soda Springs Bypass. Andrew is funded by PPL through PUR
 - Developed outreach/education work plan and hired Nancy Geyer as the Education and Outreach Program Manger. Met with Nancy on March 9th to discuss future outreach opportunities for the council
 - Arranged to have plaque made to honor Bill Rice
 - Notified by Board of Commissioners that they will no longer approve PUR directors. Manage process at PUR
 - Attended 2nd coordination meeting with stakeholders of W. Fork Smith River Instream Project at PUR
 - Met with Scott Lamb, Bill Gamble and Joe Eilers at Lemolo Lake. Planned tui chub trapping funding and discussed future monitoring
 - Attended *OWEB Listening Session* at the Douglas County Library
 - Applied for \$1,108 to Autzen Foundation to purchase a surveyors level with accessories for wetlands work
 - Notified by Ecotrust staff that the organization had approved \$60K for PUR from a grant for instream work on Upper South Umpqua. Casey Baldwin is the technical contact for the project. The Ecotrust application for Rock Creek Hatchery Fish Passage Enhancement was not approved for funding
 - Distributed OWEB Regional Review Team comments to grant applicants. Three restoration and four monitoring applications were recommended for funding from the October 2009 offering
 - Working with Ian Madden of the Dept. of Geology and Mining Industries to cost out a Lidar flight for the Tiller/Elk Creek area

- Signed an agreement with FlexForce to hire Kristen Cheisna at two hours/week to work on River Clean Up posters
 - Worked with Debbie and Terry on stimulus paperwork for six culvert projects through the Grants.gov website
 - Attended hydrologist breakfast at Elmer's Restaurant
 - Conducted a staff meeting on March 4th
 - Received an email from Eric Riley. He will return to work at PUR the end of May
 - Monitored past PUR culvert projects on Squaw Creek and Hedding Creek in the Elkton area
 - With Terry, visited the Duchess Horse Sanctuary adjacent to the Mildred Kanipe Park. Walked parts of the 1,100-acre ranch with Jennifer Kunz, the ranch manager discussing restoration opportunities. Cindy Bright, District CREP tech, also joined us
 - Kasi Weaver, DFPA seasonal GIS specialist, will be working at PUR for a couple months – doing GIS mapping and working on the PUR database
 - Helped Terry and Debbie with the OWEB final report for Fish Passage – 2006 (7 individual culvert projects)
 - Received an email from Joe Ferguson of the Steamboaters, who with other N. Umpqua restoration stakeholders, want to propose an alternative fund administration process for USFS mitigation funds from the PacifiCorp settlement agreement – using PUR as the fiscal agent. Joe will call me to discuss this next week
- Debbie Thornton, Fiscal and Data Manager:
 - Prepared payroll
 - Reviewed draft audit
 - Prepared fund requests and paid bills
 - Took various checks over to Tracy for 2nd signature
 - Helped with budget breakouts for final reports
 - Worked on fiscal procedures manual with Rachael
 - Attended ½ day class on Office 2007 at the DFPA office
 - Terry Burleson, Planner:
 - Met with a landowner on N. Myrtle Creek to discuss the streambanks that are washing out on his property. We decided that a low cost willow planting would be the best plan, due to the size of the creek, and the severity of the erosion problem.
 - Met with a City of Myrtle Creek employee to discuss the use of Department of State Lands (DSL) funds for land acquisition for the city's watershed. I toured the property for sale and agreed that it was worth the City to pursue these funds on their own.
 - Worked with Fabian Carr, ODFW to complete half of the instream project designs for Morgan Creek.
 - Judged the Melrose Grade School Science Fair along with Sandy Lyon and had a great time with the little scientists.
 - Worked with Seneca Jones Timber Company to gain access for PUR seasonal workers to assess areas for possible stream habitat restoration in Upper Smith River. The seasonals also looked at BLM-managed lands for possible restoration.
 - Took Morgan Creek project landowners to see a Pacific Bridge that the BLM placed on Rice Creek so they can begin to understand what their own site will look like once the culvert is replaced.
 - Talked with Gary Boyer, Umpqua Bank, about PUR sponsoring part of a salmon art project that the Ford Leadership Institute has created.
 - Worked with our engineer to determine final designs for six stimulus-funded culvert replacements.
 - Wrote eight final reports in a row, or until my eyes were nearly bleeding.
 - Coordinated with other PUR planners on April OWEB grant applications.
 - Sandy Lyon, Monitoring Coordinator:
 - Attended Umpqua Basin GIS Users Group presentation and discussion
 - Not on work time, but as PUR Monitoring Coordinator, helped to judge the Melrose Science Fair
 - Have done two monitoring runs to the coast with M. A. Hansen
 - Went to Slide Creek and Weaver Creek and took photos for OWEB project monitoring report
 - Prepared and submitted OWEB project monitoring report – Structure Placement 2003 Umpqua Basin
 - Prepared and submitted OWEB project monitoring report – Myrtle Creek Instream Project
 - Attended Hydrologist Breakfast, met with Denise Dammann after words to discuss data analysis for Wolf Creek
 - Attended Staff Meeting
 - Monitored Elk Creek run
 - Monitored Myrtle Creek run
 - Working on data

- Matt Ruwaldt, Wetland Project Manager:
 - Wrote letter of recommendation to Salmon Harbor for a new restroom and a new pump station.
 - Began site planning on Clark's Branch chute and riparian projects
 - Attended Port of Umpqua board meeting to introduce the Providence Creek tidegate project. We have decided to drop this project due to a lack of willing landowners.
 - Attended a workshop for the USFWS Coastal Grants program in Newport.
 - Took post-implementation pictures of the Harvey Creek log structures.
 - Attended the Smith River Watershed Council board meeting, and worked with Brian on getting him settled in to his position.
 - Spend several days in Roseburg attending meetings and working with Terry.
 - Began work on the Harvey Creek revetment project.
- Brian Swift, Smith River Watershed Council Coordinator:
 - Attended Umpqua Soil and Water board meeting.
 - Met with Glendale area landowners William Hotke and Jerry of Smith River Grange to discuss public outreach and educational opportunities.
 - Completed 2nd week of Ford Family Foundation Leadership Training held in Reedsport.
 - Met with stakeholders for West Fork Smith River Structure placements to begin this summer.
 - Attended OWEB listening meeting held at Roseburg Public Library.
 - Met onsite with landowner, contractor, Matt and Terry for ongoing Clarks Branch restoration work to begin later this spring.
 - Attended monthly Hydrologists breakfast.
 - Worked with Don Porior to map Clark Branch Chute
 - Met with Bob Pavlowsky, director of Ozarks Environmental Water Research Institute to discuss their possible involvement with pre/post GeoMorph monitoring of planned West Fork Smith River structure placements.
- Kris Lyon, Technical and Monitoring Associate
 - Back to college, will return in early June. Please start thinking about what you would like to see included in the June edition of Fish Tales. We would welcome any short articles that people would like to have considered for inclusion.
- Nancy Geyer, Education and Outreach Program Manager

Below is a summary of my activities since February 19th (my hire date):

- Bringing the Master Watershed Stewardship course to the Umpqua in spring 2011:
 - o Had two meetings with Bob to clarify what's been done to date and develop a funding plan for the class;
 - o Met with John Punches and identified PUR and Extension's roles and worked on a financial approach; and
 - o Spoke with Megan Kleibacker (OSU Watershed Education Program staff) about the feasibility of a spring 2011 class.
- Other activities:
 - o Met with Juliana Bounds to learn more about the "how-to's" of media relations.
 - o Discussed three potential future education and outreach events with Bob. These will be discussed at the next E/O meeting.
 - o E-mailed Thomas McGregor per Stan's request about establishing a PUR-Phoenix partnership.
 - o E-mailed Gary Boyer per Terry's request about a PUR-sponsored fish activity at a Ford Leadership Institute fundraiser.
 - o Brainstormed with Terry about recreating the Fish Toss Game for future events.

NEW BUSINESS: Bob Kinyon shared with the membership that the DC Board of Commissioners will no longer appoint Board members for PUR. The PUR board needs to devise a plan to appoint Board members and revise the bylaws accordingly. Bob agreed to contact Stan Vejtasa to see if he would chair the reconstituted policy/procedure committee. He also volunteered to solicit participation from the board on the committee and to set up a meeting prior to the April board meeting. Alan Bunce made a motion to reconstitute the policy/procedures committee and to develop a policy for appointment of directors. Mark Kincaid seconded the motion. There was no objection.

UNFINISHED BUSINESS: Bob Kinyon sought endorsement from the Board of Directors for the ballot initiative hosted by Oregonians for Water, Parks and Wildlife to extend lottery funding for salmon restoration. Alan Bunce moved to

endorse the initiative and David Parker seconded the motion. The motion passed by consensus. There was no consensus to provide funding, gather signatures or provide other kinds of support for this initiative.

PRESENTATION(S):

- Tim Walters, Umpqua Watershed Manager for ODFW, spoke about the angling regulation process. There is a public input process that occurs every four years. Meetings will convene soon for development of regulations for the 2013 season. The Fish Commission will have their meeting in April in Roseburg. There is some time at that meeting for public input.

Tim talked mostly about the steelhead fisheries and the development of the coastal steelhead management plan. Any of the public can write to ODFW or the Fish Commission with their suggestions, support or concerns.

- Terry Burleson, PUR Planner, discussed the following project proposals for the April OWEB offering:
 1. W. Fork Smith River Instream: The layout is going on now by ODFW and Coos Bay BLM to implement an instream wood and boulder project over 27 stream miles. There is 15 years of various kinds of aquatic studies conducted by ODFW, NOAA and EPA in the West Fork Smith River. The helicopter placement, or phase I, will commence in October 2010. The ground-based log and boulder placement will occur in 2011.
 2. Scholfield Creek Restoration: Road reconstruction, riparian fence, instream structure placement, wetland enhancement and livestock crossings are part of this large project at the end of Scholfield Road. This project could extend up in to the Elliott Forest with Oregon Department of Forestry as a partner in phase II.
 3. Muns/Suicide/Thompson Creeks: Riparian restoration and instream structure placement in the Olalla/Lookingglass watershed. Involves a Boy Scout camp, private landowners and BLM-managed lands.
 4. Mill Creek Culvert Replacement: On Melqua Road, this culvert is downstream of a stimulus-funded culvert replacement.
 5. Upper South Umpqua Instream – Gravel Placement: Instream restoration project in the Tiller area spearheaded by Casey Baldwin.

David Parker motioned for the PUR Board of Directors to endorse the above projects. Jan Tetreault seconded the motion which passed via consensus.

- Denise Dammann presented her *2009 Stream Temperature Characterization – Reference Site Update*. This annual survey of 5 reference sites on the Umpqua has been ongoing since 1998, when Kent Smith completed his first of many synoptic stream temperature studies. According to Denise, “these data can be used as models to normalize for annual variability in other streams lacking long-term data...”

COMMITTEE REPORTS:

- Technical Advisory (TAC) Committee: Terry Burleson – no report
- Finance Committee: Tracy Pope – no report
- Nominations Committee: Alan Bunce – no report
- Events Committee: Richard Chasm
 - The dates chosen for the 26th Annual River Clean Up are September 11th and 12th
 - Kristen Cheisna is working on posters for the event
 - Richard has been contacting other organizations and agencies for logos and support
- Education Committee: Stanley Petrowski
 - Nancy Geyer’s personal services contract was expanded to include management of the PUR outreach and education program.
 - Phoenix School staff is developing a natural resources curriculum and wants to engage in a collaborative project with PUR. This would entail hiring an AmeriCorps student to assist with education and outreach. Tom McGregor of Phoenix School will write and submit a Title III grant application to the County for this position, which will be shared between the two organizations. David Parker made a motion to move forward on this effort. Alan Bunce seconded the motion. There was no objection.

ITEMS FOR NEXT MEETING AGENDA: None

UPCOMING MEETING ANNOUNCEMENTS:

- Todd Buchholz announced that the Umpqua National Forest staff was holding a public comment meeting on the Diamond Lake D-Bug Timber Sale at the library at 1:00 p.m. on the 19th of March. Subsequent to the council meeting, Todd was offered and accepted the District Ranger position on the Heppner Ranger District, Umatilla NF.
- Jan Tetreault plans to attend a *Private Property Law Workshop* at OSU on the 26th of March.

NEXT MEETING: ODFW Conference Room, 4192 N. Umpqua Highway, Roseburg: April 20th at 9:00 a.m. SURCP board members from the Tiller area will make a presentation regarding forming a sub-council under PUR's umbrella.

ADJOURN The meeting was adjourned at 11:35 a.m.

/S/ Bob Kinyon
PUR Secretary